

Public Document Pack

Argyll and Bute Council **Comhairle Earra Ghaidheal agus Bhoid**

Customer Services
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29 July 2015

NOTICE OF MEETING

A meeting of the **MID ARGYLL, KINTYRE & THE ISLANDS AREA COMMITTEE** will be held in the **COUNCIL CHAMBERS, KILMORY, LOCHGILPHEAD** on **WEDNESDAY, 5 AUGUST 2015** at **10:00 AM**, which you are requested to attend.

Douglas Hendry
Executive Director - Customer Services

BUSINESS

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTE OF THE MID ARGYLL, KINTYRE AND THE ISLANDS AREA COMMITTEE - 3 JUNE 2015** (Pages 1 - 8)

Items marked with an “asterisk” are items, on the basis of information available at the time this Agenda is published, on which the Committee may not have delegated powers to act, and which may therefore require to be referred to the Council or another Committee, and that referral may depend on the decision reached at the meeting.

- 4. PUBLIC AND COUNCILLORS QUESTION TIME**
- 5. INTEGRATION OF HEALTH AND SOCIAL CARE**
Report by Integrated Health and Social Care Team (Pages 9 - 18)
- 6. AREA SCORECARD FQ1 2015-16**
Report by Executive Director of Customer Services (Pages 19 - 26)
- 7. SCHOOL HOLIDAYS AND IN SERVICE DAYS: 2016/2017**
Report by Executive Director of Community Services (Pages 27 - 34)

- 8. THIRD SECTOR GRANTS**
 - (a) August Tranche
Report by Executive Director of Community Services (Pages 35 - 38)
 - (b) Monitoring of Grants to the Third Sector 2014/15
Report by Executive Director of Community Services (Pages 39 - 48)
- 9. CAR PARKING REVIEW**
Report by Executive Director of Development and Infrastructure Services (Pages 49 - 54)
- 10. FLOODING IN CAMPBELTOWN**
Report by Executive Director of Development and Infrastructure Services (Pages 55 - 64)
- 11. DOG FOULING**
Report by Executive Director of Development and Infrastructure Services (Pages 65 - 72)
- 12. RUNNING TRACK AT MEADOWS, CAMPBELTOWN - TO FOLLOW**
Report by Executive Director of Development and Infrastructure Services
- 13. MID ARGYLL, KINTYRE AND THE ISLANDS ECONOMIC DEVELOPMENT ACTION PLAN 2015/16**
Report by Executive Director of Development and Infrastructure Services (Pages 73 - 92)
- 14. CHORD PROGRAMME - ACTIONS FROM INTERNAL AUDIT REPORT**
Report by Executive Director of Development and Infrastructure Services (Pages 93 - 102)
- 15. ITEM TRACKER**
For noting and updating (Pages 103 - 106)
- E1 16. KINTYRE AREA DEVELOPMENT GROUP DISPERSAL OF REMAINING FUNDS**
Report by Executive Director of Community Services (Pages 107 - 108)
- E2 17. INVERARAY CONSERVATION AREA REGENERATION SCHEME (CARS) - GRANT RECOMMENDATION OF AWARD**
Report by Executive Director of Development and Infrastructure Services. (Pages 109 - 112)
- E3 18. * THE OLD COURTHOUSE, BOLGAM STREET, CAMPBELTOWN**
Report by Executive Director of Development and Infrastructure Services (Pages 113 - 140)

The Committee will be asked to pass a resolution in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an “E” on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part 1 of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraphs are:-

E1

Paragraph 6 Information relating to the financial or business affairs of any particular person (other than the authority)

E2

Paragraph 8 The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services.

Paragraph 9 Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

E3

Paragraph 13 Information which, if disclosed to the public, would reveal that the authority proposes -

- (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
- (b) to make an order or direction under any enactment.

MID ARGYLL, KINTYRE & THE ISLANDS AREA COMMITTEE

Councillor John Armour Councillor Rory Colville (Chair) Councillor Robin Currie
Councillor Anne Horn Councillor Donald Kelly Councillor Donald MacMillan (Vice-Chair)
Councillor John McAlpine Councillor Douglas Philand Councillor Sandy Taylor

Shona Barton – Area Committee Manager

Contact: Lynsey Innis, Senior Area Committee Assistant; Tel: 01546 604338

**MINUTES of MEETING of MID ARGYLL, KINTYRE & THE ISLANDS AREA COMMITTEE held in
the CRAIGHOUSE VILLAGE HALL, ISLE OF JURA
on WEDNESDAY, 3 JUNE 2015**

Present:

Councillor Rory Colville (Chair)

Councillor John Armour
Councillor Anne Horn

Councillor Robin Currie
Councillor Donald MacMillan

Attending:

Shona Barton, Area Committee Manager
Fergus Murray, Head of Economic Development & Strategic
Transportation
Stewart Clark, Contracts Manager
Kathryn Wilkie, Area Education Officer
Feargal De Buiteleir, CARS Officer
Stephen Harrison, Acting Head Teacher, Islay High School

1. APOLOGIES

The Chair welcomed everyone to the meeting and general introductions were made.

Apologies were intimated from Councillors Kelly, McAlpine, Philand and Taylor.

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

**3. MINUTE OF THE MID ARGYLL, KINTYRE AND THE ISLANDS AREA
COMMITTEE - 8 APRIL 2015**

The Minute of the previous meeting, held on 8 April 2015 was approved as a true record.

Matters Arising:-

Councillor Colville enquired as to the position in terms of the Ice Plant on Old Quay, Campbeltown. The Head of Economic Development and Strategic Transportation advised that he had raised the matter with the Marine Manager who had confirmed that interim measures had been put in place while a permanent solution was sought. Mr Murray confirmed that he had advised Councillor Kelly of the position following the Area Committee meeting on 8 April 2015.

Councillor Colville requested an update in respect of Corporate Consultations. The Area Committee Manager agreed to seek further clarity on how responses to consultations are agreed.

4. PUBLIC AND COUNCILLORS QUESTION TIME

Alex Dunnachie of Jura Community Council enquired as to the position on the question of de-population within Argyll and Bute. The Head of Economic Development and Strategic Transportation outlined the priorities that are being developed through the four Economic Development Action Plans; the key aims of the Single Outcome Agreement; areas of growth within communities and the delivery of the Economic Forum. Mr Murray outlined the membership of the Forum and also a number of studies being undertaken.

Mr Dunnachie enquired as to how the political change in Scotland would affect Argyll and Bute. Mr Murray advised that Argyll and Bute Council were working positively with the Scottish Government.

Further discussion took place in relation to digital services, affordable housing and transport links. Councillor Currie suggested that it would be useful to have a small group who engaged with the people of the island to assist in the delivery of vital services. Mr Murray advised that this is difficult due to the 23 inhabited islands within Argyll and Bute but that he was happy to speak with the Community Council in this regard.

Councillor Currie enquired about the information sign as you enter the village of Craighouse. He advised that this has never worked and needs to be fixed. The Area Committee Manager agreed to speak to the relevant officer with a view to bringing a report to a future Area Committee meeting.

Having noted that agenda item 9 (MAKI Ferry issues including Campbeltown to Ardrossan Ferry Service) was of particular interest to Debra Bryce of Jura Community Council, the Chair ruled, and the Committee agreed to permit Ms Bryce to take part in discussion of item 9.

5. SCHOOL PROFILE 2014/2015 - ISLAY HIGH SCHOOL

The Committee considered a report which outlined the attendance, absence and exclusion rate, the SQA performance and school leaver destination returns. Discussion took place in respect of the locally set criteria for the clothing and footwear grant; the nationally set criteria for free school meals; the ongoing partnership with Argyll College; the balance between academic and extra curricular activities and the difficulties faced in retaining staff and particularly a Head Teacher for the school.

The Chair thanked Mr Harrison for the information provided.

Decision

Members agreed to note the contents of the report.

(Ref: Report by Head Teacher, Stephen Harrison, dated 3 June 2015, submitted.)

6. PRIMARY SCHOOLS - PERFORMANCE AND ATTAINMENT

The Committee considered a report outlining the primary school profiles for the Mid Argyll, North Kintyre, South Kintyre, Islay and Jura areas. The report outlined the achievements of various schools in relation to Health and Wellbeing; Numeracy; Literacy; and wider achievements which covered outdoor learning; enterprise; community partnerships; contributions to charities and creative arts in schools (CAST).

Discussion took place in respect of the increased uptake of free school meals with Ms Wilkie providing assurance that the pastoral care of pupils is given consideration by individual schools. Further discussion on the links between the school rolls and the availability of affordable housing was had, with the Head of Economic Development and Strategic Transportation confirming that within the last quarter, the highest number of completed affordable housing projects since 1987 had been recorded, and conceded that affordable housing was not available in all areas.

The Chair thanked Ms Wilkie for the information provided and suggested that early years development is included in future reports.

Decision

Members agreed to note the contents of the report.

(Ref: Report by Executive Director of Community Services, dated 3 June 2015, submitted.)

7. REZONING REQUEST BY ACHAHOISH PARENT COUNCIL

The Committee considered a report outlining the proposal to vary the catchment area of Achahoish Primary School. Members noted that the proposal was relevant in terms of Schedule 1 of the Schools (Consultation) (Scotland) Act 2010. Discussion took place in respect of the impact the changes will have and the next steps.

Decision

Members agreed:-

1. to support the proposal to vary the catchment area of Achahoish Primary School;
2. to support the recommendation that if the proposal be approved, existing children and younger siblings would not be required to transfer school for the duration of their primary education as a result of the proposal;
3. to refer the report to the Council on 25 June 2015 to request that officers are instructed to carry out a full consultation on the proposed change as defined in the Schools (Consultation) (Scotland) Act 2010; and
4. to note that on completion of the consultation period a report will be presented to Council detailing the results of the consultation for consideration.

(Ref; Report by Executive Director of Community Services, dated 3 June 2015, submitted.)

8. AREA SCORECARD FQ4 2014-15

The Committee considered a report which outlined exceptional performance for financial quarter 4 of financial year 2014/15. Discussion took place in respect of dog fouling and in particular the level of staff resourcing across the Council area. The Contracts Manager agreed to look into the matter and provide Members with the information by email.

Decision

Members agreed:-

1. to note the contents of the report; and
2. requested that a report be brought to the next Area Committee meeting, highlighting the steps being taken to tackle the issue of dog fouling within the MAKI area.

(Ref; Report by Executive Director of Customer Services, dated 3 June 2015, submitted.)

9. MAKI FERRY ISSUES INCLUDING CAMPBELTOWN TO ARDROSSAN FERRY SERVICE

The Committee considered a report providing an update on a number of ferry issues affecting the MAKI area, in particular the number of concerns raised with regard to the reliability of the ferry service to islands in the MAKI area; the potential transfer of council run ferries to Transport Scotland and the third year of the pilot ferry service between Campbeltown and Ardrossan.

Discussion took place in respect of the passenger service between Tayvallich and the Isle of Jura, with the Head of Economic Development and Strategic Transportation outlining the financial implications with Members noting the commitment of the Scottish Government and Argyll and Bute Council. It was also noted that Calmac intended to give a presentation to Members at a forthcoming meeting of Argyll and Bute Council.

Further discussion in respect of signposts in relation to the ferry was had with the Senior Area Committee Assistant agreeing to place a request on the Members Portal for a sign to be erected at Cairnbaan pointing to the Jura Ferry.

Decision

Members agreed:-

1. to note the contents of the report; and
2. that in discussion with the Leader of the Council, the Chair will agree a suitable date and time for presentation on ferry performance in the MAKI area.

(Ref; Report by Executive Director of Development and Infrastructure Services, dated 3 June 2015, submitted.)

10. FLOODING IN CAMPBELTOWN - POTENTIAL REMEDIAL WORKS

The Committee considered a report which provided an update on the ongoing discussions in relation to flooding issues in Campbeltown and also gave some background to the working group meeting which took place on 26 May 2015. The Contracts Manager circulated the minutes of the working group meeting, and general discussion took place in respect of the 3 possible solutions, the physical protection of individual properties; adjustment of footway and kerb heights at Saddell Street; and pumping. Mr Clark advised that a report on flooding of properties would be placed before the Council at a future meeting.

Decision

Members agreed:-

1. to note the contents of the report; and
2. requested that a report providing clarity on funding issues and the possibility of further works in relation to raising kerbs be brought to the Area Committee meeting in August.

(Ref; Report by Executive Director of Development and Infrastructure Services, dated 3 June 2015, submitted.)

At 12.30pm, the Chair ruled, and the Committee agreed, to adjourn for lunch and to reconvene at 1.00pm.

The Committee reconvened at 1.00pm, with all Members present as per the sederunt.

11. LINDA MCCARTNEY MEMORIAL GARDEN

The Committee considered a report setting out the current arrangements for the opening and closing of the Linda McCartney Memorial Garden in Campbeltown, and also the proposed new regime where Amenity Services staff will be responsible for ensuring the garden is made available to the public on a daily basis and secured in the evening.

Decision

Members agreed:-

1. To note the contents of the report; and
2. That Amenity Services incorporate within the current schedules of work, the opening and closing of the Linda McCartney Memorial Garden on a daily basis.

(Ref; Report by Executive Director of Development and Infrastructure Services,

dated 3 June 2015, submitted.)

12. CHORD CAMPBELTOWN BERTHING FACILITY PROJECT UPDATE

The Committee considered a report outlining the progress to date in the delivery of the CHORD Campbeltown Berthing Facility Project with specific information on the operator tender and the critical timeline for completing the project.

Decision

Members agreed:-

1. To note the contents of the report;
2. To note the proposed opening date of 27 June 2015; and
3. To Congratulate the team on their hard work and commitment to service.

(Ref; Report by Executive Director of Development and Infrastructure Services, dated 3 June 2015, submitted.)

13. MID ARGYLL, KINTYRE AND THE ISLANDS ECONOMIC DEVELOPMENT ACTION PLAN 2015/16

The Committee considered a report providing an update on the preparation of the Mid Argyll, Kintyre and the Islands Economic Development Action Plan (EDAP), 2015/16 following the workshop session, which was held in Campbeltown on 6 May 2015 to discuss the required actions and success measures for inclusion in the EDAP.

Discussion was had in relation to the engagement of all communities within the MAKI area, with Members keen to establish a way of engaging with the Island communities as both the Mid Argyll Partnership and Kintyre Initiative Partnership provided a mechanism for community input within the Mid Argyll and Kintyre areas.

Further discussion took place in respect of the Community Empowerment Bill.

Decision

Members agreed:-

1. To note the contents of the report;
2. To the revised timescales for the preparation of the Mid Argyll, Kintyre and the Islands Economic Development Action Plan, 2015/16;
3. That the Mid Argyll, Kintyre and the Islands Economic Development Action Plan, 2015/16 (as an ongoing working document) be discussed and endorsed at the Area Committee meeting in August 2015; and
4. That a report be brought to the next MAKI Community Planning Group providing information on how Island communities can feed into the Community Planning process.

(Ref; Report by Executive Director of Development and Infrastructure Services,

dated 3 June 2015, submitted.)

14. ADULT CARE

The Area Committee Manager provided a verbal update on behalf of the Head of Adult Care. Mrs Barton advised that the Homecare Strategy Group had newly drafted an action plan that required some time to progress actions, which include work in the MAKI locality. She further advised that the follow up inspection of Greenwood had taken place and that a report confirming that the grades had now improved was now available.

Decision

Members agreed:-

1. To note the update; and
2. That an update in respect of the newly implemented action plan and the Greenwood Inspection be provided at the Business Day meeting in September.

15. ITEM TRACKER

The Committee considered the item tracker. Having noted the update given at item 9, Members agreed that the Consultation on the Jura Ferry be added to the tracker for the September Business Day and following the completion of the Campbeltown Berthing Facility it should now be removed from the tracker. The Head of Economic Development and Strategic Transportation advised that the officer responsible for the MAKI Economic Development Action Plan (EDAP) including Mid Argyll Regeneration Initiative, be replaced with Ishabel Bremner.

Having noted that there was no update for Roads, the Chair ruled and the Committee agreed, that the Contracts Manager provide a short update. Mr Clark advised that the weather had proved difficult, but that surface dressing works by Kiely Brothers was scheduled to take place on 12 June 2015 on Islay and 14 June on Jura.

The Committee resolved in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude the public for the following item of business on the grounds that it was likely to involve the disclosure of exempt information as defined in the appropriate paragraphs of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

16. INVERARAY CARS

The Committee considered a report on recent progress of the Inveraray Conservation Area Regeneration Scheme (CARS) and a recommendation that two offers of grant be made. Members noted that the grant applications are fully compliant with the CARS project criteria and that the grants would be awarded subject to the necessary formal approvals, such as Listed Building consent,

being in place.

Decision

Members agreed to the recommendations outlined in the report.

(Ref; Report by Executive Director of Development and Infrastructure Services, dated 3 June 2015, submitted.)

ARGYLL AND BUTE COUNCIL**Mid Argyll, Kintyre and the Islands
Area Committee****Community Services****August 2015**

Integration of Health and Social Care

1.0 EXECUTIVE SUMMARY

The purpose of this report is to provide the Mid Argyll, Kintyre and the Islands Area Committee with a progress report on the action undertaken to establish the Argyll and Bute Health and Social Care partnership (HSCP).

Argyll & Bute's Integration Scheme was fully approved by the Scottish Government on June 27th 2015, giving us authority to legally constitute the Integration Joint Board.

A 3 year Strategic Plan 2015/16 to 2019/20 is being produced, when this is finalised and adopted resources and full accountability for health and social care will devolve to the Integration Joint Board.

An integrated management structure has been agreed and senior managers have been appointed, with a target to appoint the full integrated management team by the end of September 2015.

The revenue and capital budgets of the specified council and NHS services will form part of an integrated budget for the new Health and Social Care Partnership to manage, with effect from April 1st 2016.

The Area Committee is asked to note the content of the report.

ARGYLL AND BUTE COUNCIL

Mid Argyll, Kintyre and the Islands
Area Committee

Community Services

August 2015

Integration of Health and Social Care

2.0 INTRODUCTION

2.1 The integration of health and social care, required by the Public bodies (Joint Working) (Scotland) Act 2014 is in a transitional stage. The Health and Social Care Partnership will be fully operational on April 1st 2016. This report provides a progress update to the Area Committee.

3.0 RECOMMENDATIONS

3.1 The Area Committee notes the content of the report.

4.0 DETAIL

4.1 **Integration Scheme:** Argyll and Bute's Integration Scheme was completed and submitted to the Scottish Government in March 2015, the Integration Scheme has been approved by the Cabinet Secretary and set before Parliament for the statutory 28 day period, concluding 27th June 2015.

Following this formal approval we are required to proceed with the formal constitution of our Integration Joint Board (IJB), at its first meeting in August 2015, section 2.3 details its membership.

The IJB will not have operational or governance responsibility for the HSCP services until April 2016.

4.2 **Health and Social care Interim Operating Arrangements until April 2016**

Following the issuing of Scottish Government guidance on the disestablishment of CHPs as at 31st March 2015, interim arrangements have been put in place until the resources can be legally delegated to the Argyll and Bute HSCP Integrated Joint

Board (IJB). This is dependent upon the production and approval of the Argyll and Bute HSCP strategic plan (see section 2.5)

NHS Highland, having considered the risks, and to meet the clinical and care governance and financial accountability requirements, has put in place Argyll and Bute Health Governance Committee which is established as a new subcommittee of the Board.

The Argyll and Bute council has confirmed the transition arrangements will be through its existing Community Services Committee.

The end of these transition arrangements must be by the 31st March 2016 as dictated by statute or sooner once resources can be legally delegated to the Argyll and Bute HSCP Integrated Joint Board (IJB).

4.3 Argyll and Bute Integration Joint Board

The Argyll and Bute HSCP Integration Joint Board from August 2015 (once legally constituted) will assume responsibility for the following:

- Production of the Argyll and Bute HSCP Strategic Plan
- Oversight of the integration transition arrangements regarding:
 - Health and Care Governance (Quality and Safety)
 - Health and Social Care Workforce and partnership arrangements
 - Financial Governance
 - Organisational Development
 - Patient and Carer engagement and involvement arrangements

The IJB therefore has no responsibility at this time for day to day operational services.

Argyll and Bute Integration Joint Board required membership has been established as prescribed in the legislation as set out in the Public Bodies (Joint Working) (Scotland) Act 2014 which is as follows:

Designation	Source
Chief Officer Health and Social Care	Through appointment
Chief Social Work Officer	Through appointment
4x Board Members, NHS Highland	Agreed by NHS Highland Board
4 x Elected members, Argyll & Bute Council	Agreed by Argyll and Bute Council
Independent sector representative	Through Scottish Care or Community Care providers
Third sector representative	Through Third Sector Interface
Registered Nurse	Through appointment
Registered medical practitioner who is not a GP	Through appointment
Registered General Practitioner	Through appointment
Trades Union representatives to represent staff in each organisation	Through Partnership Forum
2 x Public Representatives	Through application and interview process

Designation	Source
Carer Representative	Through application and interview process
Finance/ Section 95 Officer	Through appointment
Other members as agreed by the voting members of the IJB	Through application and interview process
In attendance:	
Integration Programme Lead	Through appointment
Minute taker	Through appointment
Other stakeholders/Officers co-opted	As required

A rigorous process for the selection of IJB members has been applied and it is expected that successful applicants will be notified and take up their roles by the end of July 2015, with first formal meeting of the IJB taking place in August 2015.

4.4 Management appointments

With effect from 1st July 2015, the following management appointments have been made to support the Chief Officer:

Head of Adult Services – East: Allen Stevenson
 Head of Adult Services – West: Lorraine Paterson
 Head of Strategic Planning & Performance: Stephen Whiston
 Head of Children & Families: To be appointed August 2015

Work is now progressing on the next tier of operational management with recruitment planned to conclude by September 2015.

4.5 Strategic Plan 2016- 2019

The Strategic Plan will describe how Argyll and Bute Health and Social Care Partnership will make changes and improvements in the way it delivers health and social care over the next three years. It will explain what services we are responsible for, what our priorities are, why and how we decided them. It will show how we intend to make a difference by working closely with partners in and beyond Argyll and Bute.

It explains what is happening, including the legal requirement and the reasons why change is needed. As with all change some things will be kept and some things will be altered or stopped as we move forward. The Strategic Plan details the ambitions for Health and Care services making positive changes that improve quality of services, do away with waste, duplication and inefficient, top down systems. Co-production, collaboration which builds on existing commitment, experience and skills, best practices and services. The Strategic Plan will focus on what the public and users of services have said they value, and on the services that keep them safe and well.

However, the financial context is a difficult one, funding is tight and the HSCP will have to make tough choices on service investment and disinvestment. Argyll and Bute Council's overall savings targets will be around £9 million in both 2016/17 and 2017/18. NHS Highlands saving targets for Argyll and Bute are likely to be between

2-3% (£3.6- £5.4 million). Decisions on the level of funding allocated and savings the HSCP will have to make will be made by February 2016.

The HSCP aims to make these tough choices in consultation with localities, communities and stakeholders; they will be open and honest, as communities and stakeholder experiences and expertise will help to reshape public services

The Strategic Plan will therefore provide a “road map” for how health and social care services will be organised and provided in this area to meet our vision – “Helping the people in Argyll and Bute live longer, healthier, independent lives”.

The HSCP has to formally consult widely on its plan, however, the Strategic Planning Group (SPG) decided that the full draft Strategic Plan should be preceded by an information signposting leaflet (included in local papers, alongside virtual copies) and an Outline Strategic Plan – “A conversation with you”, detailing the major themes in our strategic plan has been made available from the 2nd July 2015.

The intention is to raise awareness, involve members of the public, staff and stakeholders to gain early feedback to inform the final Strategic Plan.

Copies of the Outline Strategic Plan will be available in local surgeries, pharmacies, post offices and libraries and local third sector interface. Electronic copies will be available on the NHS Highland and Argyll & Bute Council websites and at www.healthytogetherargyllandbute.org.uk

The Outline Strategic plan poses a number of questions to help inform the feedback and these questions are found in the plan or via an online survey at <https://www.surveymonkey.com/r/OUTLINESTRATEGICPLAN>

The key milestones in the Strategic Planning process are detailed below:

Production of Strategic Plan- Indicative timetable;

Item	Task	Time Scale
1	Establish Strategic Planning Group- Membership, ToR, Governance	Jan/Feb 15
2	Prepare proposals about matters the strategic plan should contain	End of Mar 15
3	Consult the Strategic planning group on proposals	End of April 15
4	Produce first draft of plan for SPG consideration	End of June 15
5	Consult the Strategic planning group first draft	End of July 15
6	Prepare second draft of Strategic Plan	End of August 15
	Consult the Strategic Planning Group and wider stakeholders on Strategic plan (3 months)	End of November 15
7	Prepare final strategic plan	End of December 15
8	A&B HSCP approved by IJB and SGHD go live date agreed, delegated responsibility passed to IJB	Feb 2016
9	A&B HSCP Go Live	April 2016

The strategic planning group (Appendix 1 outlines its membership from the

guidance) has been established, with the first meeting in March 2015 and monthly meetings planned thereafter. The group has the support of the Joint Improvement Team (JIT), with an identified JIT Associate working closely with the strategic planning group to provide advice and guidance.

The NHS Highland Board and Argyll and Bute Council as detailed in statute will be expected to provide a formal response to the full Strategic Plan as part of the consultation process.

4.6 Staff and Public Engagement

The series of public and staff engagement events held in December, January and February informed staff and the public about the Integration Scheme and elicited considerable feedback, much of which has informed the development of the strategic plan.

Supporting the Communications and Engagement process a dedicated Integration programme website has now been set up hosted by Argyll Voluntary Action and this can be found at <http://www.healthytogetherargyllandbute.org.uk/>

Monthly newsletters, with recent developments and updates are distributed to approximately 3,500 households in Argyll and Bute, as well as to a list of significant organisations.

The next formal process of engagement is centred as referenced above on the formal consultation process for the strategic plan.

4.7 Contribution to Objectives

This is a significant area of policy development for both the Council and NHS Highland as it is a legislative requirement which both partners will need to comply with fully.

5.0 CONCLUSION

5.1 The integration of health and social care is required by the Public Bodies (Joint Working) (Scotland) Act 2014 and prescribed by the associated regulations and guidance. It is a transformational change, requiring a significant cultural shift.

5.2 The work currently has project status and the project is on target to enable the full transition to the Health and Social Care Partnership in April 1st 2016.

6.0 IMPLICATIONS

6.1 Policy: There are a number of implications including clarification over pathways, roles and accountabilities in the new organisation which will require to be detailed and implemented through the course of the integration programme.

Notwithstanding this the integration model will be required to be safe, effective and evidence-based. There will be a need to build significant clinical engagement and consensus across the localities in the partnership catchment area, through the Clinical and Care Governance Committee.

6.2 Financial: The revenue and capital budgets of the specified council and NHS services will form part of an integrated budget for the new Health and Social Care Partnership to manage.

6.3 Legal: The new Partnership will be established by a statute agreement. In particular the governance and accountability arrangements will impact on the current arrangements and standing orders of both partners and is detailed in the Integration Scheme.

6.4 HR: The body corporate model of integration being adopted will mean the majority of staff contract arrangements will be unaffected however there will be substantial changes to the operational and strategic management arrangements for all staff.

Staff are integral to the success of the new Health and Social Care partnership and significant effort is being made to ensure staff are fully involved and engaged in the process

There are implications for a variety of staff roles and responsibilities, notably management and support services. Some of this is a continuum of the work already underway but others are also opportunities as identified by the Christie report regarding rationalisation, redesign and review of service as a consequence of integration of health and social care. There are also opportunities for staff co-location and professional and team development.

Organisational Change Policy and a jointly agreed staff protocol will underpin the approach to be taken, supported by workforce planning and development strategies.

6.5 Equalities: EQIA scoping exercise will be undertaken if required once the service model and its operational arrangements have been identified. Once again lessons learned from North Highland partnership process will be applied.

6.6 Risk: The process of integration introduces a large number of risks for the partners. The project is reviewing and updating its formal risk register taking account of:

- Governance
- Finance and Resources
- Performance Management and Quality
- Human Resources
- Integrated IT
- Engagement and Communications
- Organisational Development

- Equity
- Programme and timescale

6.7 Customer Service: This major service change will require the Partnership to put in place a comprehensive public involvement and engagement process in establishing the new arrangements for PFPI in the partnership.

The intention of the communication and engagement approach is to focus on Person Centred Care and outcomes demonstrating how services will improve by integration. This will be the core of both public and staff engagement and consultation.

A comprehensive communication and engagement plan has been developed and is being reviewed. It is a discrete project work stream with members drawn from staff, the public and management, supported by SGHD. Designated funding for communication and engagement has been identified. A full communication and engagement strategy will be in place by 1st April 2016.

Executive Director - Cleland Sneddon, Community Services
Christina West, Chief Officer, Health and Social Care Partnership

Policy Lead - Councillor Mary Jean Devon
09.07.2015

For further information contact: Stephen Whiston, Head of Strategic Planning & Performance

Programme Lead Integration

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APPENDICES

Appendix 1 – Argyll and Bute HSCP Strategic Planning Group Prescribed Membership

Integration Authorities are obliged to establish a Strategic Planning Group for the area covered by their Integration Scheme for the purposes of preparing the strategic plan for that area. The group must involve members nominated by the Local Authority or the Health Board, or both. In effect, this provides for the partners who prepared the Integration Scheme, and are party to the integrated arrangements, to be involved in the development of the strategic plan.

In addition, the Integration Authority is required to involve a range of relevant stakeholders. These groups must include representatives of groups prescribed by the Scottish Ministers in regulations as having an interest.

The table below identifies the initial membership for the Strategic Planning Group.

Representative	Other
Chief Officer HSCP	1
At least 1 member of NHS Highland Board	1
At least 1 Elected member of Argyll and Bute Council	1
Health Professionals (GP, Consultant RGH & MH, AHP, Nurse)	10
Social Care Professionals	10
Users of Health and Social Care	2
Carers of users of Health and Social Care	2
Commercial providers of health care	0
Non-commercial providers of health care	1
Commercial providers of Social care	1
Non-commercial providers of Social care	1
Non-commercial providers of Social housing	1
Third sector bodies within the Local Authority carrying out activities related to health or social care	1
Locality Representatives *	4
Representative of NHSGG&C *	1
Total	39

*** Note**

The policy statement issued in December 2014 made provision for representatives for localities and neighbouring Boards to be represented. The views of localities must be taken into account with the Integration Authority required to identify the most appropriate person to represent each locality on the Strategic Planning Group. Local flexibility is allowed, so that an individual can represent more than one locality.

As NHS Highland main provider for secondary care services is NHSGG&C a representative is also identified for the group.

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ARGYLL AND BUTE COUNCIL

**MID-ARGYLL,
KINTYRE AND THE
ISLANDS AREA
COMMITTEE**

CUSTOMER SERVICES

5 AUGUST 2015

AREA SCORECARD FQ1 2015-16

1 Background

- 1.1 This paper presents the Area Scorecard, with exceptional performance for financial quarter 1 of 2015-16 (April - June 2015). Where commentary has been entered in Pyramid, it is included here.
(The scorecard is shown in two parts to ease viewing in this paper)

2 Recommendations

- 2.1 It is recommended that the Area Committee notes the exceptional performance presented on the Scorecard.
- 2.2 It is recommended that the Area Committee considers the additional Delayed Discharge measures for inclusion on the Area scorecard, adopting all or any of these.

Douglas Hendry
Executive Director, Customer Services

Jane Fowler
Head of Improvement & HR

For further information, please contact:

David Clements
Improvement and Organisational Development Programme Manager
(Planning and Performance Management)
01465 604205



Mid Argyll, Kintyre and the Islands Area Scorecard

FQ1 15/16

Adult Care

	Target	MAKI	Council
MAKI - % of Older People receiving Care in the Community - In Year	80.0 %	91.5 % G ↑	97.5 %
MAKI - % of Older People receiving Care in the Community	80 %	71 % R ↓	76 %
MAKI - No of People Awaiting FPC within their Homes	0	15 R ↓	21
MAKI - Number of SM Clients		104 ↓	429
ARCHIVED MAKI - No of SM Care Assessments outstanding >21 Days	0	0 G →	4
MAKI - Delayed Discharges awaiting Admission to a Care Home - In Year		1 ↓	11
MAKI - No of LD Cases		74 ↓	372

Economy

	Target	MAKI	Council
NEW All Local Planning Apps: Ave no of Weeks to Determine - MAKI	11.5 Wks	11.6 Wks R ↓	9.9 Wks
% of Pre-App Enquiries Processed in 20 working days in MAKI	75.0 %	88.8 % G ↑	86.0 %
Householder Planning Apps: Ave no of Weeks to Determine - MAKI	8.0 Wks	7.8 Wks G ↓	7.8 Wks
CC1 Affordable social sector new builds - MAKI	0	0 G ↓	20
% of Local Review Body Decisions where original decision upheld		no MAKI data available	

Environment

	Target	MAKI	Council
Car Parking income to date - MAKI	£ 13,203		
Complaints ref Waste Collection MAKI		0 ↓	7
Dog fouling - number of complaints MAKI	27	33 R ↓	114
Dog fouling - number of fines issued MAKI		0 ↓	4
LEAMS - MAKI Islay	73	85 G ↓	
LEAMS - MAKI Kintyre	73	75 G ↓	81
LEAMS - MAKI Mid Argyll	73	88 G ↑	
% Waste recycled, composted and recovered	42.0 %	no MAKI data available	

Children and Families				<i>Target</i>	<i>MAKI</i>	<i>Council</i>
CABD53 MAKI - Open Cases - children with disability					17 ↓	118
CABD56 MAKI - No of Children Receiving Comm Based Support					17 ↓	109
CP5 MAKI - No of Children on CPR					11 ↑	31
CP16a MAKI - No of Children on CPR with a completed CP plan					11 ↑	31
CA12 MAKI - Total No LAAC					17 ↑	126
CA17 MAKI - No of External LAAC					3 →	9
Education				<i>Target</i>	<i>MAKI</i>	<i>Council</i>
% positive destinations	Campbelltown Grammar	ACY 13/14		96 % ↓	91.5 %	
% positive destinations	Islay High	ACY 13/14		90 % ↑		
% positive destinations	Lochgilphead Joint Campus	ACY 13/14		92 % ↓		
% positive destinations	Tarbert Academy	ACY 13/14		100 % →		
HMIE positive School Evaluations - MAKI Sec				75 %	100 % E →	100 %
% 5+ SCQF level 6	Campbelltown Grammar	ACY 13/14	12.00 %	15.38 % E ↑	13 %	
% 5+ SCQF level 6	Islay High	ACY 13/14	12.00 %	8.57 % R ↓		
% 5+ SCQF level 6	Lochgilphead Joint Campus	ACY 13/14	12.00 %	15.63 % E ↓		
% 5+ SCQF level 6	Tarbert Academy	ACY 13/14	12.00 %	11.11 % R ↓		
School % unauthorised absence	Campbelltown Grammar			3.6 % ↑	1.3 %	
School % unauthorised absence	Islay High			4.1 % ↑		
School % unauthorised absence	Lochgilphead Joint Campus			2.6 % ↑		
School % unauthorised absence	Tarbert Academy			2.3 % ↑		
Roads & Street Lighting				<i>Target</i>	<i>MAKI</i>	<i>Council</i>
Street lighting - % MAKI faults repaired within 7 days				88 %	96 % E ↑	96 %
% road area resurfaced/reconstructed - MAKI ^{FY 14/15}				1.44 %	1.47 % E ↓	1.95 %
% road area surface treated - MAKI ^{FY 14/15}				2.59 %	3.41 % E ↑	13.42 %
% Cat 1 road defects repaired timeously - MAKI				90 %	100 % E →	97.4 %

MAKI Area Scorecard
Proposed additional measures

Monthly data showing end of quarter

Delayed Discharges

	<i>Target</i>	<i>MAKI</i>	<i>Council</i>
MAKI - Total No of Delayed Discharge Clients	3	1  	20  
MAKI - No of Delayed Discharges 0 - 2 Weeks excluding Code 9 exemptions		0	2
ARCHIVED - MAKI - No of Delayed Discharges 2 - 4 Weeks excluding Code 9 exemptions		1	4
MAKI - No of Delayed Discharges over 2 Weeks		1	6

Success Measure	Target FQ1 15/16	Actual FQ1 15/16	Traffic Light	Trend	Comments
AC5 - Total No of Delayed Discharge Clients within A&B	12	20	Red	Ascending	June 2015 Of the 20 delayed discharges; 6 are Adult with Incapacity (AWI) clients, 6 are delayed under 2 weeks and 8 breached the 2 week target. This was due to clients waiting on specialist housing, families having difficulties making a decision about their relatives, information being collated for assessments and staff holidays.
A&B % of Older People receiving Care in the Community - In Year	80%	98%	Green	Ascending	High level of care at home being sustained in what are presently difficult circumstances in relation to availability of staff, budget and demand for service which is significantly above the general rate of demographic growth of 2%. Only the Helensburgh & Lomond area has access to the required pool of staff. Recruitment and retention strategy is being developed in partnership with the independent care providers as agreed at the December Community Services Committee. The first meeting of the group took place in January and an Improvement Plan has been drafted for consideration at the next meeting in May. Performance is steady at 80%+ with small fluctuations due to turnover both in care at home and in care homes.
A&B - No of LD Cases		372		Constant	June 2015 - B&C/H&L The number of LD cases has gradually risen, not a huge rise, but consistent with national trends - for the number of adults with Learning Disabilities to be rising, due to people living longer and children with severe disabilities surviving into adulthood. The areas of B&C and H&L have accepted a number of transitions cases (children with disabilities moving to Adult team, due to age) in the past year.
A&B - Number of SM Clients		429		Descending	The ABAT annual report will be available in August with a range of activity statistics including: The number of referrals to ABAT in 13/14 was 502 and in 14/15 was 513- an increase of 11. Number of appointments offered to clients in 13/14 was 9,217 and in 14/15 was 9,900 (an additional 683 appointments)

Success Measure	Target FQ1 15/16	Actual FQ1 15/16	Traffic Light	Trend	Comments
CC1 Affordable social sector new builds		20		Ascending	Q1 15/16 12 completed at Duchess Ct, Helensburgh & 8 completed at Connel
Car Parking income to date - MAKI	£13,203				The actual income remains below the targeted projection; the support from the Amenity Services Enforcement Officers has been restricted within the area due to a turnover in staff. The service is also looking at staff flexibility to assist in visible patrols, therefore, generating income.
LEAMS - MAKI Islay	73	85	Green	Descending	LEAMS - MAKI Islay FQ1 The Local Environment Teams and Street Sweeping staff have retained a very high level of performance throughout the year and to achieve this standard consistently speaks highly of both the operatives and also the supervisor on the island.
LEAMS - MAKI Kintyre	73	75	Green	Descending	LEAMS - MAKI Kintyre FQ1 The standard of street sweeping in the Kintyre area has been very good throughout the FQ1 period, the three months to June has seen the performance levels rise again, following the drop in performance over the FQ4 period.
LEAMS - MAKI Mid Argyll	73	88	Green	Ascending	LEAMS - MAKI Mid-Argyll FQ1 The level of performance over the months of April, May and June has been excellent for the Mid-Argyll area. It is encouraging to see this level of performance being demonstrated consistently.
Dog fouling - number of fines issued MAKI		0		Descending	No fines have been issued over the FQ 1 period, however, this does not reflect on the high visible patrols carried out by the Amenity Services Enforcement Officer. The problem in enforcing dog fouling is actually catching the dog owner failing to clean up after their dog. The Council are keen to engage with local community partners in an attempt to have accurate information brought to Amenity Services to deal with this serious issue.
Dog fouling - number of complaints MAKI	27	33	Red	Descending	The number of complaints has risen with 33 recorded over the FQ1 period. The warden for the Mid-Argyll area has recently attended a number of community council forums and it is hoped that assistance to the enforcement of dog fouling and other areas of the service can be improved.

Success Measure	Target FQ1 15/16	Actual FQ1 15/16	Traffic Light	Trend	Comments
% Positive destinations	92.40%	91.50%	Red		Qtr 1 - 2015-2016 Information reported in this section refers to data from the School Leaver Destination period 2013 to 2014 follow up that was gathered during April 2015, showing young people's destinations 9 months after leaving school, and published June 2015 by Skills Development Scotland.
HMIE positive School Evaluations - MAKI Sec	75%	100%	Green	Constant	Qtr 1 - 2015-2016 No HMIE inspections were published this quarter.
% 5+ SCQF level 6 [S5]					FQ1 - 2015-2016 Examination results for academic year 2015-2016 will be available during quarter 2. A full review of the examination results will be undertaken with all Head Teachers and members of their Senior Leadership Teams. Appropriate action to secure further improvement across all examinations will be identified.
CP5 - No of Children on CPR		31		Ascending	Numbers of children on the CP register has shown a steady increase from historically low levels of late last year. Registration rates are still slightly below longer term average rates, however with increased in child protection activity across areas a further increase is anticipated in July.
CA17 - No of External LAAC	13	9	Green	Descending	No of External LAAC The service is on target for the number of children in external residential placements.

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ARGYLL AND BUTE COUNCIL

MID ARGYLL, KINTYRE & THE
ISLANDS AREA COMMITTEE

COMMUNITY SERVICES: EDUCATION

5 AUGUST 2015

SCHOOL HOLIDAYS AND IN SERVICE DAYS: 2016/2017

1.0 EXECUTIVE SUMMARY

- 1.1 The Community Services Committee at its meeting on 4 June 2015 agreed the framework of main holiday dates for schools in 2016/2017.
- 1.2 These dates were then circulated to schools to consider the remaining in-service days and occasional days.
- 1.3 The final patterns of in-service days and school holidays have now been identified for all schools in Mid Argyll, Kintyre and the Islands and these are outlined in Appendix 1 to 4 of this paper.

2.0 RECOMMENDATIONS

- 2.1 Area Committee is asked to endorse:
- The final pattern of school holiday and in-service days for session 2016/2017, and
 - that the details of schools holidays and in-service days for 2016/2017 should now be circulated to schools and all relevant organisations.

ARGYLL AND BUTE COUNCIL

MID ARGYLL, KINTYRE & THE
ISLANDS AREA COMMITTEE

COMMUNITY SERVICES: EDUCATION

5 AUGUST 2015

SCHOOL HOLIDAYS AND IN SERVICE DAYS: 2016/2017

3.0 INTRODUCTION

3.1 The Community Services Committee at its meeting on 4 June 2015 agreed the framework of main holiday dates for schools in 2016/2017.

3.2 These dates were then circulated to schools to consider the remaining in-service days and occasional days.

3.3 The final patterns of in-service days and school holidays have now been identified for all schools in Mid Argyll, Kintyre and the Islands and these are outlined in Appendices 1 to 4 of this paper.

4.0 RECOMMENDATIONS

4.1 Area Committee is asked to endorse:

- The final pattern of school holiday and in-service days for session 2016/2017, and
- that the details of schools holidays and in-service days for 2016/2017 should now be circulated to schools and all relevant organisations.

5.0 DETAIL

5.1 The Council at its meeting on 4 June 2015 agreed the main framework of school holiday dates for Session 2016/2017.

5.2 This framework was circulated to all schools. Head Teachers/Campus Principals were consulted about the five in-service days and the five occasional day's holidays which were to be incorporated into the agreed framework of holiday dates.

5.3 As part of the process Head Teachers/Campus Principals were asked to consult with other schools with the aim of achieving a consistent pattern of in-service days and occasional day's holidays in their area.

5.4 Following this consultation, responses from Head Teachers/Campus Principals were submitted to Argyll House and the final patterns of in-service

days and school holidays were collated for consideration and endorsement by local committees.

- 5.5 The patterns of in-service days and school holidays for all schools in Mid Argyll, Kintyre and the Islands for school session 2016/2017 are outlined in Appendices 1 to 4.

6.0 CONCLUSION

- 6.1 Following consultation with Head Teachers/Campus Principals about the incorporation of in-service days and occasional days holidays into the framework of main holiday dates agreed by the Council, the pattern of school holidays for 2016/2017 have now been identified.

6.0 IMPLICATIONS

- 6.1 Policy – National/Council Policy in agreeing school holidays
- 6.2 Financial – None
- 6.3 Legal – None
- 6.4 HR – None
- 6.5 Equalities – None
- 6.6 Risk – None
- 6.7 Customer Service – School holidays will be made available to public via Council website

Cleland Sneddon
Executive Director of Community Services

Councillor Rory Colville
Policy Lead Education for Education and Lifelong Learning
29 June 2015

For further information contact:

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APPENDICES

- Appendix 1 – School Holidays (Mid Argyll) 2016/2017
Appendix 2 – School Holidays (North Kintyre) 2016/2017
Appendix 3 – School Holidays (South Kintyre) 2016/2017
Appendix 4 – School Holidays (Islay and Jura) 2016/2017

**Argyll and Bute Council
Community Services: Education
School Holiday Arrangements
2016/2017**

Mid Argyll

Achahoish Primary
Craignish Primary
Inveraray Primary
Tayvallich Primary

Ardrishaig Primary
Furnace Primary
Kilmartin Primary
Lochgilphead Joint Campus

Ashfield Primary
Glassary Primary
Minard Primary

TERM	BREAK	DATES OF ATTENDANCE		PUPIL DAYS	WORKING DAYS	
First			15 & 16 August 2016 Teachers' In-service Days			
		Open	17 August 2016 Pupils Return			
	October	Close	14 October 2016	43 (43)	45 (45)	
			26 October 2016 Teachers' In-service Day			
		Open	27 October 2016			
		Close	24 November 2016	21 (64)	22 (67)	
		Open	29 November 2016			
	Christmas	Close	23 December 2016	19 (83)	19 (86)	
	Second		Open	9 January 2017		
Close			9 February 2017	24 (107)	25 (111)	
			10 February 2017 Teachers' In-service Day			
Open			16 February 2017			
Spring		Close	31 March 2017	32 (139)	32 (143)	
Third		Open	18 April 2017			
		Close	28 April 2017	9 (148)	9 (152)	
	May	Open	2 May 2017			
		Close	25 May 2017	18 (166)	19 (171)	
			26 May 2017 Teachers' In-service Day			
		Open	30 May 2017			
		Close	30 June 2017	24 (190)	24 (195)	

**Argyll and Bute Council
Community Services: Education
School Holiday Arrangements
2016/2017**

North Kintyre

Tarbert Academy

Skipness Primary

Clachan Primary

TERM	BREAK	DATES OF ATTENDANCE		PUPIL DAYS	WORKING DAYS
First			15 & 16 August 2016 Teachers' In-service Days		
		Open	17 August 2016 Pupils Return		
	October	Close	7 October 2016	38 (38)	40 (40)
		Open	24 October 2016		
		Close	9 November 2016	13 (51)	
			10 & 11 November 2016 Teachers' In-service Days		
		Open	14 November 2016		
	Christmas	Close	23 December 2016	30 (81)	45 (85)
Second		Open	9 January 2017		
		Close	10 February 2017	25 (106)	25 (110)
		Open	16 February 2017		
	Spring	Close	31 March 2017	32 (138)	32 (142)
Third		Open	18 April 2017		
		Close	28 April 2017	9 (147)	9 (151)
	May	Open	2 May 2017		
		Close	26 May 2017	19 (166)	
			29 May 2017 Teachers' In-service Day		
		Open	30 May 2017		
		Close	30 June 2017	24 (190)	44 (195)

**Argyll and Bute Council
Community Services: Education
School Holiday Arrangements
2016/2017**

South Kintyre

Campbeltown Grammar
Dalintober Primary
Gigha Primary

Carradale Primary
Drumlemble Primary
Rhunahaorine Primary

Castlehill Primary
Glenbarr Primary
Southend Primary

TERM	BREAK	DATES OF ATTENDANCE		PUPIL DAYS	WORKING DAYS
First			15 & 16 August 2016 Teachers' In-service Days		
		Open	17 August 2016 Pupils Return		
	October	Close	13 October 2016	42 (42)	44 (44)
		Open	25 October 2016		
		Close	24 November 2016	23 (65)	24 (68)
			25 November 2016 Teachers' In-service Day		
		Open	29 November 2016		
	Christmas	Close	22 December 2016	18 (83)	18 (86)
Second		Open	9 January 2017		
		Close	9 February 2017	24 (107)	24 (110)
			16 & 17 February 2017 Teachers' In-service Days		
		Open	20 February 2017		
	Spring	Close	31 March 2017	30 (137)	32 (142)
Third		Open	18 April 2017		
		Close	28 April 2017	9 (146)	9 (151)
	May	Open	2 May 2017		
		Close	30 June 2017	44 (190)	44 (195)

**Argyll and Bute Council
Community Services: Education
School Holiday Arrangements
2016/2017**

Islay & Jura

Islay High School
Bowmore Primary
Keills Primary

Port Charlotte Primary
Port Ellen Primary
Small Isles Primary

TERM	BREAK	DATES OF ATTENDANCE		PUPIL DAYS	WORKING DAYS
First			15 & 16 August 2016 Teachers' In-service Days		
		Open	17 August 2016 Pupils Return		
	October	Close	14 October 2016	43 (43)	45 (45)
		Open	26 October 2016		
		Close	17 November 2016	17 (60)	
			18 November 2016 Teachers' In-service Day		
		Open	21 November 2016		
	Christmas	Close	22 December 2016	24 (84)	42 (87)
Second		Open	9 January 2017		
		Close	9 February 2017	24 (108)	25 (112)
			10 February 2017 Teachers' In-service Day		
		Open	20 February 2017		
	Spring	Close	31 March 2017	30 (138)	30 (142)
Third		Open	18 April 2017		
		Close	28 April 2017	9 (147)	9 (151)
	May	Open	2 May 2017		
		Close	2 June 2017	24 (171)	
			5 June 2017 Teachers' In-service Day		
		Open	6 June 2017		
		Close	30 June 2017	19 (190)	44 (195)

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ARGYLL AND BUTE COUNCIL**MID ARGYLL, KINTYRE AND
ISLANDS AREA COMMITTEE****COMMUNITY SERVICES****5 August 2015**

THIRD SECTOR GRANTS 2015/16

1.0 SUMMARY

- 1.1 This report details recommendations for the award of Third Sector Grants (including Events and Festivals) to Third Sector organisations for Mid Argyll, Kintyre and Islands
- 1.2 Applications are considered twice yearly in April and August. This is intended to avoid allocation of the full budget at one meeting and enable activities held later in the year to be funded.
- 1.3 The total Third Sector Grant budget made available by the Council for allocation in Mid Argyll, Kintyre and Islands for 2015/16 is £35,000 of which £32,500 was awarded in April. A total of £1184 has been returned from two organisations and added to the remaining balance to give £3,684 available in this second round of funding.
- 1.4 The Area Committee agreed to an upper limit of £4,000 to any one organisation in any one financial period, unless there are exceptional circumstances.
- 1.5 Eight applications have been received. Two were ineligible and have been referred to Isla and Jura CVS.

2.0 RECOMMENDATIONS

- 2.1 The six organisations listed below are awarded funding from the Third Sector Grants budget.
- 2.2 Those organisations that have received funding for two years or more should not be awarded more than the amount they received in 2014/15 unless increased developmental aspects are detailed in the application.
- 2.3 Where possible, and if appropriate, new applicants should receive all or most of the amount requested (up to 50% total project costs), unless a very large amount of funding is sought.
- 2.4 Grants will only be awarded pending receipt of the correct paperwork; an approved financial check; and an end of project monitoring report (if a grant was awarded in previous year).

Ref No	Organisation	Grant 13/14	Grant 14/15	Total Project Cost	Amount Requested	Recommendation 2015
1	Islay and Jura Development Trust (Oral History)	New	New	£4,350	£1,600	£500
2	Islay and Jura Highland Dancers	New	New	£16,560	£4,000	£800
3	Islay and Jura Youth Wind Band	£600	N/A	£2,910	£1,455 (requested more than 50% of total cost)	£400
4	Mid Argyll Community Enterprise Limited	N/A	N/A	£2,557	£1,000	£800
5	Multiple Sclerosis Centre, Mid Argyll	£960	£1,000	£6,812	£3,062	£600
6	South Kintyre Senior Citizens Committee	N/A	£720	£2,530	£1,130	£584
Total Recommended						£3,684.00
Balance						£0

3.0 DETAIL

Ref No	Organisation	Rationale for grant allocation
3.1	Islay and Jura Development Trust (Oral History)	To undertake a feasibility study, including local community engagement, as to how to create a digital, cultural archive that brings maximum economic and social benefit to the island of Jura.
3.2	Islay and Jura Highland Dancers	Towards the costs of the group participating in an international Scottish country dance competition in Paris. Competing will increase the confidence and commitment of participants.
3.3	Islay and Jura Youth Wind Band	Towards the cost of coach hire to transport Islay children to compete in the mid Argyll Music Festival.
3.4	Mid Argyll Community Enterprise Limited	Towards the cost of additional, structured swimming lessons aimed at financially excluded young people.
3.5	Multiple Sclerosis Centre, Mid Argyll	Weekly musical project to provide therapeutic benefit to people with long term cognitive decline, including Alzheimer's and MS.
3.6	South Kintyre Senior Citizens Committee	To contribute towards the cost of providing Christmas vouchers for 300+ pensioners in the South Kintyre area.

4.0 CONCLUSION

4.1 All organisations have been contacted and applications assessed.

5.0 IMPLICATIONS

5.1 Policy: None

5.2 Financial: As per area budget allocation.

- 5.3 Legal: None
- 5.4 HR: None
- 5.5 Equalities Consistent with the Equal Opportunities policy of Argyll and Bute Council.
- 5.6 Risk: Monitoring of the process will minimise any risk to the Council
- 5.7 Customer Service: None

6.0 APPENDICES

- 6.1 Third Sector Grants use of unspent funds.

Rona Gold
Community Planning Manager
Community Planning and Community Development
5th August 2015

For further information contact: Antonia Baird, Community Development Officer, Mid Argyll, Kintyre and Islands, Tel No: 01546 604270

ARGYLL AND BUTE COUNCIL

5 August 2015

MID ARGYLL, KINTYRE AND THE ISLANDS AREA COMMITTEE

MONITORING OF GRANTS TO THE THIRD SECTOR 2014/15

1. SUMMARY

- 1.1 This report highlights how the funding from grants to the Third Sector was spent in 2014/15. Information was taken from the end of year project monitoring reports returned by those organisations awarded funding
- 1.2 The total Third Sector Grants budget made available by the Council for allocation Mid Argyll, Kintyre and the Islands for 2014/15 was £35,000. A total of £35,000 was awarded to 26 organisations.
- 1.3 Awards were distributed in Mid Argyll, Kintyre and the Islands at Area Committee meetings in April and August 2014. Organisations have up to three months from the end of the Project to complete and return the project monitoring reports.

2. RECOMMENDATIONS

- 2.1. Members are asked to note the contents of the report.
- 2.2 Organisations that do not submit an end of project monitoring report are not eligible for funding from this grant scheme in future years.

3. DETAILS

- 3.1. Detailed below is a summary of the information received from the end of project monitoring reports.
- 3.2. Three from 26 grant recipients have not returned monitoring forms.

No	Organisation	Project funded	Total Projected Costs	Actual Costs	Match funding	Award	Comments	Beneficiaries		
								M	F	Age
1	Campbeltown Community Business Ltd	Equipment for Campbeltown Picture House	£890	£987	£1,261	£400	The new lamp along with new digital projection equipment means that fewer staff are needed at any one time and as a result the hours of opening have been extended	No figures provided		
2	Campbeltown Lawn Tennis Club	Improvement to the tennis courts in Campbeltown	£21,680	£28,356	£3,500	£2,500	Since the installation of new courts, the membership has risen from 63 to 96 New competitions were introduced and the coaching programme has been improved	76	20	5-9 (9) 10-16 (20) 17-24 (24) 25-64 (41) 65+ (2)
3	Cantilena Festival on Islay Ltd	Running costs for the Festival on Islay	£16,357	£14,724	0	£2,000	Six classical music concerts were held (two sold out). The event attracts locals and tourists alike many who arrange their holiday around the festival. It also enables island residents to gain access to live classical music	210	290	5-9 (10) 10-16 (8) 17-24 (65) 25-64 (257) 65+ (160)

No	Organisation	Project funded	Total Projected Costs	Actual Costs	Match funding	Award	Comments	Beneficiaries		
								M	F	Age
4	Heart of Argyll Tourism Alliance	Crinan Canal Water Festival 2014	£8,225	£2,380	£1,380	£1,000	The Festival was scaled down and combined with Ardrishaig Gala Day. Largely because of the late withdrawal of Scottish Canals and the reduced grant award.	Approx 1200 in attendance across all age groups		
5	Iomairt Chille Chomain	Materials for the Port Mor Centre	£3,000	£1,140	0	£1,000	The purchase of equipment has made the Centre more user friendly for service users	47	55	17-24 (40) 25-64 (35) 65+ (27)
6	Islay & Jura Community Enterprises Ltd	A contribution towards training costs for the development of a Rookies club for young people on Islay	£5,487	£5,504	£3,987	£800	Qualified instructors have taught 35 children and young people new lifeguarding skills, rescue techniques, first aid and resuscitation helping to develop new skills, confidence & self-esteem and making the beaches of Islay and Jura safer for summer swimmers	16	19	5-9 (14) 10-16 (16) 17-24 (5)
7	Islay and Jura Dolphins Amateur Swimming Club	Travel costs for swimming competitions on the mainland	£3,800			£1,650	Form pending as of 10/7/15			

No	Organisation	Project funded	Total Projected Costs	Actual Costs	Match funding	Award	Comments	Beneficiaries		
								M	F	Age
8	Islay Pipe Band	Travel costs for the Band to attend Competitions.	£14,000	£15,540	0	£3,000	The Pipe Band were able to attend more competitions on the mainland and ability and confidence has increased	20	12	10-16 (4) 17-24 (6) 25-64 (22)
9	Islay Youth Pipers	Travel costs for the Pipers to attend competitions on the mainland.	£1,602	£945	0	£807	The group which is newly established only managed to visit one competition in Inveraray (A refund arranged of £334)	1	15	5-9 (1) 10-16 (14) 17-24 (1)
10	Kintyre Six Circle Group	A cultural visit to a Scottish City	£2,000	£1,025	£500	£500	The children who in the main are from rurally isolated and excluded groups enjoyed a visit to a Pantomime in Glasgow.	10	16	0-4 (1) 10-16 (5) 17-24 (3) 25-64 (6) 65+ (1)
11	Kintyre Youth Enquiry Service	A contribution towards sessional worker costs.	£4,080	£3,194	£1,908	£1,286	Thursday and Friday evening Drop-ins offered a varied programme of activities to enable young people to make more informed choices and positive decisions	30	20	17-24 (35) 25-64 (15)
12	Mid Argyll Music Festival	A contribution towards the running costs of the Mid Argyll Music Festival	£10,070	£8,197	0	£259	The Festival involves school children and adults from across Argyll and Bute with approximately 1000 competitors taking part.	Estimated over 1500 in attendance		

No	Organisation	Project funded	Total Projected Costs	Actual Costs	Match funding	Award	Comments	Beneficiaries		
								M	F	Age
13	Mid Argyll Youth Development Services	Sessional worker costs and materials to support P5 children	£3,140	£3,240	£480	£1,570	The sessional staff ran a club every Thursday evening for 48 weeks providing recreational activities and arts and crafts sessions for young people	20	25	5-9 (45)
14	Mid Argyll Youth Forum	Summer activities for the group	£3,620	£2,898	0	£400	The successful summer programme offered a wide range of focussed sports activities for young people	83	128	10-16 (197) 17-24 (14)
15	Moving On - Mid Argyll (Mo-Ma)	Starter Packs for vulnerable groups and individuals	£2,120			£1,050	Form pending as of 10/7/15			
16	Multiple Sclerosis Centre - Mid Argyll	MS Fun on the Green Day	£6,558	£6,338	£2,750	£1,000	The event which raises awareness of MS and the work of the Centre included a 'bungee jump' from a crane. Despite the very wet and windy weather support was provided from some 30 volunteers and many families from across Scotland attended to support relatives taking part in the bungee jump.	Approx 500 across all age groups		

No	Organisation	Project funded	Total Projected Costs	Actual Costs	Match funding	Award	Comments	Beneficiaries		
								M	F	Age
17	Shopper-Aide	Volunteer expenses and materials	£2,810	£2,460	£520	£1,040	The organisation provides a valuable service to isolated older people in Kintyre Services include shopping, collecting prescriptions, transport to appointments and access to other agencies	51	91	17-24 (9) 25-64 (35) 65+ (68)
18	South Kintyre Senior Citizens	Christmas vouchers for the elderly in Campbeltown	£4,780	£2,195	£1,430	£720	Vouchers are distributed through local shops on referral from South. Kintyre Community Councils	41	226	65+ (307)
19	Tarbert Academy Music Centre	Music tuition and hire of premises	£1,700	n/a	n/a	£850	Award returned as bid to Big Lottery was unsuccessful. £850 to be returned.	Not applicable		
20	Tarbert Mooring & Berth Holders Association	Loch Fyne Viking Festival	£47,053	£13,891	£31,854	£4,000	The first Viking Festival held was a great success attracting many visitors to the whole Loch Fyne area with significant economic and social benefits to the area. People of all ages and from different agencies volunteered time to help build the replica long ship, and to make costumes, shields and	Estimation of numbers range from a conservative guess of 6,500 to optimistic guess of 10,000.		

No	Organisation	Project funded	Total Projected Costs	Actual Costs	Match funding	Award	Comments	Beneficiaries		
								M	F	Age
							weapons. It put the area in a good light on national TV and created a real sense of community cohesion.			
21	Tarbert Open Award Group	Purchase of equipment and materials	£1,835	£1,584	£2,775	£917	Duke of Edinburgh expeditions took place with culminating in a number of bronze, silver and gold awards.	20	17	10-16 (24) 17-24 (2) 25-64 (12)
22	Tarbert Youth Group	Sessional staff costs and training courses	£4,380	£5,951	£2,612	£2,190	The group held a number of training courses eg life skills, first aid, water safety, child protection, food safety, pee mentoring, anti-sectarianism etc building confidence of young people.	25	32	Ages 10 – 24(Figs not provided)
23	Tayinloan Youth Club	Project coordinator and on costs	£7,829	£7,591	£4,773	£2,818	Form pending as of 10/7/15	18	16	5-9 (4) 10-16 (24) 17-24 (6)
24	The Dochas Centre	Funding for carers on Islay and Jura to visit Colonsay	£1,283	£1,247	0	£643	The annual outing to Colonsay took place providing much needed and valued respite for a group of carers	5	14	25-64 (8) 65+ (11)

No	Organisation	Project funded	Total Projected Costs	Actual Costs	Match funding	Award	Comments	Beneficiaries		
								M	F	Age
25	The P.M Group	Social outings and activities for senior citizens	£1,200	£1,420	£310	£600	The original plan was to take members on a o-off e trip off the island but was changed to several outings on Islay at the members request	6	26	25-64 (1) 65+ - 32)
26	The Templar Arts and Leisure Centre Trust	Tutor fees and marketing costs for Creative Digital Textile Project	£7,098	£4,027	£2,027	£2,000	Weekly drop in sessions were provided. The group is important for older people, and carers who use the service to create memory projects (mainly book)s but also to create heirlooms	14	106	25-64 (28) 65+ (92)

4. CONCLUSION

- 4.1. All organisations have been sent an end of project report and to date three out of 26 reports have not been received. The Community Development Team will continue to pursue applicants who have not yet submitted their end of project report for 2014/15.
- 4.2 The project monitoring form has a section asking for comments on the grant process. Not all applicants have completed this section but of those received the comments have largely been very positive. The majority note that the process is simple, straightforward, clear and concise. Thanks are noted for the support received from staff and elected members.

5. IMPLICATIONS

Policy: None

Finance: The report sets out the expenditure from the Mid Argyll, Kintyre and the Islands area budget for the allocation of Third Sector Grants in 2014/15.

Personnel: None

Legal: None

Equal Opportunities: The grant allocation is consistent with the Equal Opportunities policy of Argyll and Bute Council.

Rona Gold
Community Planning Manager
Community Planning and Community Development
13 July 2015

For further information contact: Antonia Baird, Community Development Officer for Mid Argyll, Kintyre and the Islands. Tel No: 01546 604270.

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ARGYLL AND BUTE COUNCIL
DEVELOPMENT & INFRASTRUCTURE
SERVICES

MID ARGYLL, KINTYRE AND THE
ISLANDS AREA COMMITTEE
AUGUST 2015

TRAFFIC MANAGEMENT AND PARKING REVIEW UPDATE

1.0 EXECUTIVE SUMMARY

This report provides details of the parking review workshop for the Mid Argyll, Kintyre and the Islands Area held earlier in the year; it also provides an overall programme for the review and consultation process.

In May 2014 Argyll and Bute Council were given approval from Scottish Government to implement Decriminalised Parking Enforcement (DPE). This means that Council Officers can issue penalty charge notices (PCNs) for any parking contravention on the road, as well as in off street council car parks covered with a Traffic Regulation Order (TRO). Many of Argyll and Bute Councils TROs go back several years, some decades. Given the introduction of DPE and the introduction by the Council of a Parking Policy last year, now is the ideal time to review parking which is being carried out to each of the 4 areas.

RECOMMENDATIONS

It is recommended that Members note this report and approve consultation to Community Councils and stakeholders.

ARGYLL AND BUTE COUNCIL
DEVELOPMENT & INFRASTRUCTURE
SERVICES

MID ARGYLL, KINTYRE AND THE
ISLANDS AREA COMMITTEE
AUGUST 2015

TRAFFIC MANAGEMENT AND PARKING REVIEW UPDATE

2.0 INTRODUCTION

This report provides a summary of the various issues raised by Members at the parking review workshop held earlier this year; it also provides an overall programme for the parking review and consultation process.

3.0 RECOMMENDATIONS

It is recommended that Members note this report and approve consultation to Community Councils and stakeholders.

4.0 DETAIL

Parking Review:-

4.1 Members will be aware that a review of car parking, throughout Argyll and Bute, is currently being progressed. This process involved holding a series of workshop meetings, with Members and Officers, to discuss local parking-related issues in all four areas of Argyll and Bute.

4.2 At the Mid Argyll, Kintyre and Islay car-parking workshops held earlier this year various aspects of parking in the area were discussed, both on-street and off-street parking. The workshop was held under the framework of the Councils parking policy approved last year.

4.3 The overall parking review programme is as follows:-

- Following this Area Committee Meeting and discussions arising, with Members' approval, a consultation document, outlining proposals, will be produced and circulated to Members prior to it being widely distributed to the public seeking views. The leaflet will also be forwarded to Community Councils and other stakeholders for comment.
- Following the consultation process, a final report will be presented to the November Area Committee with returned comments and recommendations.
- Finally, traffic orders will be processed as part of the legal process.

4.4 Following implementation of any changes, a review will be carried out to ensure any alterations have had a desired and positive effect.

5.0 CONCLUSION

This report provides an update to Members on traffic management issues and the on-going parking review in Mid Argyll, Kintyre and the Islands

6.0 IMPLICATIONS

- | | | |
|-----|------------|--|
| 6.1 | Policy | Parking Policy 2014 |
| 6.2 | Financial | Any physical work required to be carried out on the roads network, i.e. signing and lining will be funded by the roads revenue budget. |
| 6.3 | Legal | Traffic Regulation Orders will be implemented as necessary. |
| 6.4 | HR | None |
| 6.5 | Equalities | None |
| 6.6 | Risk | Safer roads for all road users. |
| 6.7 | CS | None |

Executive Director of Development and Infrastructure

Head of Roads & Amenity Services Jim Smith
June 2015

For further information contact: Aileen Simpson, Traffic and Development Manager, Tel: 01546 604653

Appendix – Draft list of parking proposals discussed at the Working Group Meetings.

Appendix

CAMPBELTOWN

Esplanade –

- Proposed echelon parking on the seaward side opposite the Aqualibrium.

Longrow –

- Proposed one way system, direction of travel permitted northwards between Main Street and Aqualibrium Avenue.
- Review the parking 60 minute limit to identify if a different time limit would be more effective
- Re-align the Burnside Street/Longrow South junction to try and optimise visibility.

Burnside Car Park –

- To remain a car park. Relocate the entrance of the Car Park to access via Burnside Street and remove the large planters to improve car parking area/possible event space.
- Consider the pedestrianisation of Harvey's Lane, Cross Street and part of Union Street with the possibility of providing access only for loading/unloading for service vehicles to adjacent premises.
- Temporary relocation of taxi rank on Main Street/Old Quay Head near the roundabout to become a permanent location.
- Union Street/Bolgam Street junction – existing parking restrictions to be reviewed.
- One way operation on Burnbank Street, permitted direction of travel southward from the A83 to Longrow. This could remove congestion and ease flow of traffic.

General -

- New waiting restrictions at junctions within the Town Centre to be considered to alleviate poor visibility and keep vehicles clear of the drop kerb crossing points.

LOCHGILPHEAD

- Introduce limited waiting outside the Bank of Scotland on Poltalloch Street (A83), a time limit to be decided. Consultation with Transport Scotland will be required.
- Extend the 30 minute limited waiting to the parking bays on both sides of the upper section of Argyll Street.
- Formalise the existing coach/lorry park in Lorne Street Car Park including the introduction of overnight charges.

INVERARAY

- Reinstate the existing time limited waiting restriction on Main Street, to provide a turnover of vehicles. Consultation with Transport Scotland will be required.
- Inveraray coach/lorry park – ongoing discussions between Councils Estates Department and Argyll Estates Office regarding hours of operation, with proposed charges applying.

CAR PARKS GENERAL

- 1.5t weight restriction to be removed for car parks as vehicle weights have increased since original order was raised.
- Change the order covering car parks to enable non-compliant vehicles to be issued with a FPN in free car parks

ARGYLL AND BUTE COUNCIL

MID ARGYLL, KINTYRE AND THE
ISLANDS AREA COMMITTEE

DEVELOPMENT &
INFRASTRUCTURE SERVICES

5 AUGUST 2015

FLOODING IN CAMPBELTOWN

1.0 EXECUTIVE SUMMARY

- 1.1 This report is one in a series of reports presented to the Mid Argyll, Kintyre and the Islands Area Committee relating to flooding in Campbeltown.
- 1.2 This report provides Members with a summarised version of information presented in previous reports. Three broad headings are considered in the report a) options to reduce effects of flooding in the lower part of the town at Saddell Street and John Street, b) ongoing initiatives to monitor, inspect, react etc. and c) the Scottish Government's Flood Management Strategies, due for publication in December of this year.
- 1.3 The report also provides an update on work carried out by the Flooding Working Group – essentially, to recommend to residents affected by flooding that they install flood barriers at their cost.
- 1.4 Finally, the report provides information on the Scottish Government's latest flood risk management initiative.
- 1.5 It is recommended that Members note the contents of this report.

ARGYLL AND BUTE COUNCIL

MID ARGYLL, KINTYRE AND ISLAY
AREA COMMITTEE

DEVELOPMENT &
INFRASTRUCTURE SERVICES

5 AUGUST 2015

FLOODING IN CAMPBELTOWN

1. INTRODUCTION

1.1 This report outlines recommendations made at the Flooding Working Group Meeting in late May of this year and provides details of works carried out to date in Campbeltown; invitees to this group included local Members, representatives from Scottish Water and the Scottish Flood Forum, and roads officers.

1.2 The report also outlines work being carried out in parallel by the 'National Prioritisation Group', to produce the Flood Management Strategies document, which will be published by the Scottish Government in December of this year. The National Prioritisation Group membership consists of SEPA, Scottish Government, COSLA and representation from six lead local authorities (Glasgow City, North Ayrshire, Aberdeenshire, Highland, Scottish Borders and Angus).

1.3 This report is considered to be the last in a series of recent reports presented to the Area Committee - all relating to flooding in Campbeltown.

2. RECOMMENDATIONS

It is recommended that Members note this report.

3. BACKGROUND

3.1 Surface water flooding in Campbeltown has generally occurred after over-topping of surface water at Millknowe, which flows down to the low point of the town at Saddell Street and John Street causing flooding in that area.

3.2 Members have previously been advised that a permanently engineered solution, which fully addresses surface water flooding in Campbeltown, is not deliverable given present funding constraints.

3.3 This report provides details of three related initiatives:-

- a) Options to reduce effects of flooding at Saddell Street and John Street.
- b) Other ongoing initiatives such as: monitoring by use of telemetry, cleaning of drainage apparatus, cctv surveys, emergency arrangements and the work of the Scottish Flood Forum.
- c) The Scottish Government's Flood Management Strategies, due for publication in December of this year.

4. DETAIL

4.1 Campbeltown Flooding Working Group:-

Under the direction of the Area Committee, a flooding working group was set up to consider options for reducing the effects of flooding in Campbeltown. Attendees at the first meeting on 26 May 2015 were as follows:-

Councillor John Armour – Argyll and Bute Council

Julian Green, Dougie Lang and Stewart Clark – Roads Officers, Argyll and Bute Council

Paul Hendy - Operations Director, Scottish Flood Forum

Fraser Mackintosh – Environmental Asset Planner, Scottish Water

Options considered fell into three broad categories:-

- 1) Pumping (temporary or permanent pipework and pump to remove flood water from the Saddell Street and John Street area to the Esplanade),
- 2) Vertical realignment of footway / carriageway (a level survey was carried out at Saddell Street and John Street to allow some consideration of possible changes in kerb levels to divert water away from properties) and
- 3) Physical protection of properties.

Notes of the working group meeting are provided in Appendix A. Option 1, to pump flood water from the Saddell Street / John Street Area directly to the sea, was discounted by the group on the grounds of a) the likely infrastructure which would be required to both collect and then pump water, and b) the likely cost for such a scheme. Option 2, to adjust kerb heights etc., in order to divert flood water away from properties, was discounted on the basis that this is likely to exacerbate flooding of adjacent properties which would not be afforded this protection.

The group considered that the most practicable solution would be to protect individual properties - advice has been provided to relevant property owners. It has been estimated that the cost to each individual property owner will be in the order of £500 or thereabouts. It should be noted that Argyll and Bute Council does not, as a rule, contribute financially towards flood protection equipment for individual properties. The Council's Flood Risk Management Policy, approved in June of this year by Council states that:-

'The Scottish Government makes it clear that individual property owners have primary responsibility for the prevention of flooding to their property. Landowners are responsible for the prevention of flooding to their property. Landowners are responsible for the provision and maintenance of private flood defence and drainage systems on their land and the Council will therefore not, as standard, exercise its powers under the Act to assist individual property owners.'

Following the June Area Committee, a further meeting was held with Design Services to consider, again, the possibility of adjusting kerb levels in and around both Saddell Street and John Street. Level information was studied at the meeting and, whilst it was considered that raising kerb levels could have an overall positive effect at some properties, it would equally, have a negative impact at others. The option to adjust kerb levels will not therefore be pursued. However, it should be noted that, during times of flooding and, as part of the emergency flooding procedures, those sections of both Saddell Street and John Street, susceptible to flooding, will be closed off to the public.

4.2 Ongoing Initiatives, including the work of the Scottish Flood Forum:-

Appendix B provides details of flood monitoring and alleviation measures currently in place. Measures listed in the appendix include:- monitoring by use of telemetry, the inspection regime to examine culvert entry grills, cleaning of drainage apparatus, cctv surveys and emergency arrangements.

Appendix B also provides details of work carried out by the Scottish Flood Forum. Members should note that a further cctv survey has been arranged at the Dalaruan / High Street culvert over the summer months to ensure that the culvert is completely free of detritus. Jetting of the culvert will be carried out if deemed necessary.

4.3 Flood Management Strategies:-

A report on 'Flood Risk Management National Prioritisation' was approved by Council in June. The report outlines the process that has been used to formulate the 'prioritised list of actions' as worked up with SEPA to address flood risk. These will be considered by the National Prioritisation Group and the output therefrom will be incorporated in the Flood Management Strategies published by SEPA in December 2015 and the Local Flood Risk Management Plans published by the local authorities in June 2016.

The report provides a list of schemes within Argyll and Bute which is going forward to the National Prioritisation Group for consideration. The Halcrow Report from 2008 had sufficient cost/benefit information contained within it to allow the flooding in Campbeltown to be considered for 'works' in the first 6 year cycle.

Further progression, by way of design, will be dependent upon funding being allocated and approved by Council.

5. CONCLUSION

This report provides information on initiatives taken to reduce the effects of surface water flooding in Campbeltown. It lists existing initiatives already in place and provides details of discussions held to consider how best to alleviate the effects of flooding in Saddell Street and John Street. The report outlines the findings of the working group; it concludes that the preferred option is to install physical protection to properties and provides a statement on the Council's position with regard to funding. The report also provides information on the Scottish Government's latest initiative on 'Flood Management Strategies'. This report brings to a conclusion the recent series of reports relating to flooding in Campbeltown.

6. IMPLICATIONS

- | | | |
|-----|-------------------|--|
| 6.1 | Policy | Adheres to the Council's 'Flood Risk Management Policy' compiled in March 2015 and approved by Council in June 2015. The Flood Risk Management (Scotland) Act 2009 establishes a framework for the assessment and management of flood risks. |
| 6.2 | Financial | Funding for any related works, following investigations mentioned in this report, will have to be identified. |
| 6.3 | Legal | The Council is able to undertake the actions noted, in accordance with the powers under the Flood Risk Management (Scotland) Act 2009. |
| 6.4 | HR | None |
| 6.5 | Equalities | None |
| 6.6 | Risk | The works considered in this report will not reduce the risk of flooding, but will reduce the effects of flooding. |
| 6.7 | Customer Services | None |

Policy Lead Cllr Ellen Morton

Executive Director of Development and Infrastructure: Pippa Milne

Head of Roads & Amenity Services: Jim Smith

10 July 2015

For further information contact: Stewart Clark, Roads Performance Manager,

Tel: 01546 604893

APPENDIX A

Flooding Meeting and Workshop

To consider solutions for surface water flooding in Campbeltown

26 May 2015

Present:-

Councillor John Armour - Argyll and Bute Council

Stewart Clark - Argyll and Bute Council

Julian Green - Argyll and Bute Council

Dougie Lang - Argyll and Bute Council

Paul Hendy - Scottish Flood Forum

Fraser Mackintosh - Scottish Water

Introduction

Stewart Clark explained to the Group that the purpose of the meeting was to look at the effects of flooding on properties in the Saddell Street and John Street area of Campbeltown and, after considering options to alleviate flooding, provide recommendations for consideration by others.

Background

The Group discussed the reasons for flooding in the town and the effects of flooding on Scottish Water's sewerage system. Fraser Mackintosh confirmed that, regardless of potential solutions to be considered by the Group, it is essential that every effort be made to exclude the connection of non-statutory surface waters to the Public sewerage system. Mr Mackintosh pointed out that during recent flooding events in the town Scottish Water's pumps at Kinloch Park were operating at their design capacity.

Options

Three alternative options were considered and discussed in some detail:-

- 1) Physical protection of individual properties – Mr Hendy reported that he had spoken to the majority of affected property owners and advised them on the types of barrier available. One owner has already purchased flood barriers for their property. Mr Hendy estimated that the overall cost of fitting barriers to all affected properties would be in the order of £10,000, but this figure requires to be verified. Mr Hendy pointed out that flood barriers currently on the market are very effective, particularly for properties with a concrete floor – which is generally the case in Saddell Street and John Street.
- 2) Adjust footway and kerb heights at Saddell Street. A level survey produced by 'Cowal Surveys' was tabled. The Group discussed the practicability of increasing kerb heights to protect properties at Saddell Street. It was suggested that this option could create greater problems in John Street as,

during flood events, flood water is dissipated to the rear of properties at Saddell Street. The Group agreed that further work should be undertaken to check on the likely effects of raising kerb levels at Saddell Street.

- 3) Pumping – To deal with the volume of surface water collecting at Saddell Street and John Street, it was estimated that pumps would be required to pump at a rate of up to 700 litres per second. The Group discussed the likely infrastructure required to a) collect surface water and b) pump collected surface water to the sea. The Group agreed that pumping costs would be prohibitive.

To reduce the effects of flooding in Saddell Street, it was recommended that the road be closed to through-traffic as the 'bow' wave created by passing traffic exacerbates the situation.

Conclusion

The Group's preferred solution was option 1) – the physical protection of individual properties. Mr Hendy agreed to provide further details and verification of costs for protection of all affected properties at Saddell Street and John Street. He suggested that this could be considered by the Council as a 'one-off pilot project'.

Cllr Armour requested that a minute of the meeting be taken to the forthcoming Area Committee on 3 June for discussion by Members.

Stewart Clark

1 June 2015

APPENDIX B

Measures Currently in Place

- All road gullies around the Saddell Street and John Street areas have been checked out and jetted.
- Telemetry has been installed at culvert entrances – this provides information on rainfall and intake levels.
- Text alarms are sent to key staff when water levels hit a pre-set trigger.
- Entry grilles are checked regularly and always following receipt of a forecast for heavy rainfall.
- CCTV surveys and jetting has been carried out on the Milknowe / High Street surface water culvert at regular intervals.
- Officers from both 'Roads' and SEPA have met with businesses at Snipefield Industrial Estate to warn against littering from packaging materials due to the threat this causes at culvert grilles.
- Meetings have taken place with various emergency services to discuss management arrangements during flooding in the town to ensure that these incidents are dealt with as efficiently as possible.

Work of the Scottish Flood Forum

- The Scottish Flood Forum is a charitable organisation dedicated to supporting flood risk communities in Scotland and is funded by the Scottish Government. They assist people to recognise, understand and reduce their flood risks and support communities in partnership with respective Local Authorities, Voluntary sector and others to recover following a flood event. They have been working throughout Scotland for the past 6 years. The Scottish Flood Forum has been active in Campbeltown; meetings have been held with affected residents, information on flood resilience and the physical protection of properties has been made available to residents.

The Scottish Flood Forum has provided the following assistance to affected residents:-

- Immediate visitation / contact of all affected properties in Campbeltown with appropriate flood recovery guidance documentation.
- Provide relevant information regarding the drying and repair process to properties.
- Act as an independent assessor to ensure that drying of property and repairs were done correctly by the appointed builder.
- To advise on property Insurance issues and renewal.
- Encourage the take up of appropriate property flood protection products to reduce the future risk of flooding.

ARGYLL AND BUTE COUNCIL

MID ARGYLL, KINTYRE AND THE ISLANDS
AREA COMMITTEE

DEVELOPMENT AND
INFRASTRUCTURE SERVICES

5th August 2015

Dog Fouling

1.0 EXECUTIVE SUMMARY

Dog Fouling continues to be a serious issue in the MAKI area and Amenity Services Enforcement Officers are aware of the issue and will deal with complaints/offenders as part of their daily routine.

A campaign to advise the general public on how they can support the council along with communication via our Web team and Community Council forums is the best way to tackle this issue.

Recommendations:

It is recommended that Members note the actions summarised in the report.

ARGYLL AND BUTE COUNCIL

DEVELOPMENT & INFRASTRUCTURE

**MID-ARGYLL, KINTYRE
AND THE ISLANDS
AREA COMMITTEE
5TH AUGUST 2015**

DOG FOULING

1 SUMMARY

The purpose of this report is to advise members on current actions being taken to deal with the level of complaints regarding dog fouling

2. RECOMMENDATION

That the members of the Mid-Argyll, Kintyre and the Islands, Area Committee, note the contents of this report and options available to the council in tackling dog fouling.

3. BACKGROUND

The Warden Service (Amenity Service Enforcement Officers) as well as being responsible for dog fouling & litter patrols are responsible for the enforcement of fly-tipping, abandoned vehicles, liaising with area teams on commercial and domestic waste contract issues and give support to the DPE enforcement officers with regards to On/Off-street parking, emptying of meters and carry out formal street litter survey's (CIMS). The ASEO's are also responsible for ensuring an educational role is carried out in all aspects of its littering & dog fouling enforcement within local groups and schools etc.

3.2

Introduction

In the last six months there has been an increase in reported dog fouling incidents in certain areas within the MAKI area. Ardrishaig and Tarbert have both shown a rise with Lochgilphead seeing a moderate increase. With this in mind, the actions below have been undertaken.

See Appendix 1 (Dog Fouling complaints via A&B)

3.3

**Current Actions to Address Fouling Issue
Community Councils**

Both Tarbert and Ardrishaig Community Councils were approached and permission given for our staff to address the committees at their meetings recently. An informal presentation was given and a questions and answer session held post presentation. Staff also left their contact details in order to make it easier for members of the public to get in touch. Both the presentation and the Q & A threw up unreported incidents and some valuable intelligence was gathered. However, since these presentations there have been few calls received by our staff. We intend following up these presentations by sending out leaflets and advice to local community groups with our contact details etc.

3.4

Retail Premises

In Tarbert, Ardrishaig and Lochgilphead staff have approached shop owners to make them aware of the reporting process and for them to 'put a face' to the area representative of the Council. This has led to some increase in contact and a Fixed Penalty Notice was issued thanks to information received from a Lochgilphead shop owner recently. This remains an on-going source of liaison and information and will be rolled in out the Kintyre area over the coming months.

3.5

Foot & Vehicle Patrols

While covering a large area such as Mid-Argyll, Kintyre & Islay, our staff use their travelling time to 'multi-task' observing the areas while carrying out allotted tasks and addressing any dog fouling issues when witnessed.

3.6

Publicity

Following the visit to Ardrishaig Community Council the issue of dog fouling did appear on the front page of the Argyllshire Advertiser. Staff also make a point of making people aware of the different avenues open to them to lodge a concern/complaint regarding fouling. This is done via verbal means and handing out written information.

3.7

Suggested Actions to Address the Dog Fouling Issue

- Reinforcing the message via Community Councils
- Retail Premises (leaflet drops to advertise our details / advice on issue)
- Use of local radio station adverts with council details and how to contact the relevant department.
- Argyll and Bute Council wide campaign via our Communications team to address the issue and get message out via Web page, Local newspapers & council Facebook page with details on how to contact us.

- Work more closely with Keep Scotland Beautiful to support us in getting the message across through a national campaign and education via Eco-School scheme.

3.8

CONCLUSION

The current fine of £40 for anyone allowing their dog to defecate in a public place may be deemed inadequate and may be seen as too lenient.

We must work closely with the Police and where a person does not pay their Fixed Penalty Fine, ensure a more robust position concerning prosecution which will potentially send a very clear message to those guilty of allowing their dog to foul and would, in turn, see a decrease in incidences.

Amenity Services staff are keen to eradicate this problem and promote good dog ownership. In dealing with complaints and other public requests, as much detail as possible is required to allow the wardens to act appropriately. It is beneficial if a name and contact details of the complainant are available. The other details critical in allowing the warden service to deal with the complaint, are;-

- name of person suspected of allowing their dog to foul.
- address if possible, the area where offence is being committed.
- an approximate time if appropriate (pattern of offence taking place).
- the type/colour of dog.

These are the details that are not always forthcoming, therefore, not allowing the warden service to close off complaints in a successful manner in all instances, however, any information provided may allow our wardens to make tentative enquiries via site / door visits where they have what they believe to be adequate detail to go on.

Council Web contact detail via A to Z (Dog Fouling) or [Tel:- 01546 605514](tel:01546605514)

5. IMPLICATIONS

POLICY:	None
FINANCIAL:	Cost to compile case / follow up
PERSONNEL:	Staff resourcing levels
EQUAL OPPORTUNITY:	None
LEGAL:	Fixed Penalty Notices (follow up where necessary)

Executive Director of Development & Infrastructure

For further information contact:

Allan Macdonald Amenity Services Performance Manager South, Tel: 01369 708600

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Mid Argyll	Complaints	Fines
Jun-15	9	0
May-15	8	0
Apr-15	3	0
Mar-15	2	1
Feb-15	6	0
Jan-15	9	0
Dec-14	0	0
Nov-14	0	0
Oct-14	4	0
Sep-14	0	0
Aug-14	0	0
Jul-14	0	0
Jun-14	3	0
May-14	4	0
Apr-14	4	0
Total	52	1

Kintyre	Complaints	Fines
Jun-15		
May-15		
Apr-15	4	0
Mar-15	4	0
Feb-15	5	0
Jan-15	4	1
Dec-14	0	0
Nov-14	3	0
Oct-14	2	0
Sep-14	3	0
Aug-14	0	0
Jul-14	0	0
Jun-14	0	0
May-14	1	0
Apr-14	3	0
Total	29	1

Islay	Complaints	Fines
Jun-15	0	0
May-15	0	0
Apr-15	0	0
Mar-15	0	0
Feb-15	0	0
Jan-15	0	0
Dec-14	0	0
Nov-14	0	0
Oct-14	0	0
Sep-14	0	0
Aug-14	0	0
Jul-14	0	0
Jun-14	0	0
May-14	0	0
Apr-14	0	0
Total	0	0

MAKI	Complaints	Fines
Jun-15	9	0
May-15	8	0
Apr-15	7	0
Mar-15	6	1
Feb-15	11	0
Jan-15	13	1
Dec-14	0	0
Nov-14	3	0
Oct-14	6	0
Sep-14	3	0
Aug-14	0	0
Jul-14	0	0
Jun-14	3	0
May-14	5	0
Apr-14	7	0
Total	81	2

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**MID ARGYLL, KINTYRE AND THE ISLANDS ECONOMIC DEVELOPMENT ACTION
PLAN 2015/16**

1. EXECUTIVE SUMMARY

- 1.1** The purpose of this paper is to seek approval from the Mid Argyll, Kintyre and the Islands Area Committee on the proposed Mid Argyll, Kintyre and the Islands Economic Development Action Plan (EDAP), 2015/16.
- 1.2** The content of the Mid Argyll, Kintyre and the Islands EDAP aligns with the Single Outcome Agreement (SOA) Delivery Plans developed by the Community Planning Partnership.
- 1.3** It is important to note that the Mid Argyll, Kintyre and the Islands EDAP is a working document so that economic opportunities can be captured and addressed as they arise during 2015/16.
- 1.4** The following recommendations are for consideration:
 - The Mid Argyll, Kintyre and the Islands Area Committee notes the content of this paper.
 - The Mid Argyll, Kintyre and the Islands Area Committee discusses the Mid Argyll, Kintyre and the Islands Economic Development Action, 2015/16 and agrees to amend as appropriate and then approve this working document for 2015/16.

MID ARGYLL, KINTYRE AND THE ISLANDS ECONOMIC DEVELOPMENT ACTION PLAN 2015/16

2. INTRODUCTION

2.1 The purpose of this paper is to seek approval from the Mid Argyll, Kintyre and the Islands Area Committee on the proposed Mid Argyll, Kintyre and the Islands Economic Development Action Plan (EDAP), 2015/16.

3. RECOMMENDATIONS

3.1 The Mid Argyll, Kintyre and the Islands Area Committee notes the content of this paper.

3.2 The Mid Argyll, Kintyre and the Islands Area Committee discusses the Mid Argyll, Kintyre and the Islands Economic Development Action, 2015/16 and agrees to amend as appropriate and then approve this working document for 2015/16.

4. DEVELOPMENT AND PREPARATION OF THE MID ARGYLL, KINTYRE AND THE ISLANDS EDAP

4.1 A workshop session was held in Campbeltown, on Wednesday, 6th May 2015 to discuss the required specific, measurable, achievable, realistic and time bound (SMART) actions and success measures for inclusion in the Mid Argyll, Kintyre and the Islands Economic Development Action Plan, 2015/16.

4.2 From a list of 62 invited elected members and Community Planning Partners, a total of 14 individuals were able to attend, including the Director, EKOS Economic and Social Development consultants who facilitated the session. The turnout did not detract from having a very focused discussion on a variety of issues.

4.3 Further input was received through consultation with senior council officers at the Strategic Management Team, Business meeting on Monday, 29th June 2015.

4.4 **Three** overarching actions and success measures for the Mid Argyll, Kintyre and the Islands area were identified from the consultation process noted above, as follows:

- To undertake a **mapping of the food and drink industry** in the area, with input from the Compelling Argyll and Bute and its Administrative Areas study, July 2015, the private sector and partner agencies, such as Highlands and Islands Enterprise and Scotland Food and Drink, to show where these

employment opportunities are located and the skills requirements in order to fill such opportunities.

- A similar **mapping exercise** should also be undertaken for the **forestry sector**, with input from the Argyll and Bute Timber Transport group and relevant partner agencies.
- Using the evidence from the food and drink industry mapping exercise and the Compelling study, work with partners such as Argyll and the Isles Tourism Co-operative Ltd (AITC) in order to **promote the food and drink sector** in the area **coupled** with the **tourism/heritage offering**. In particular, focus should be given to the promotion of the remote rural and island communities across the area.

Discrete actions and success measures which fit with and will contribute to the overarching issues are detailed in the Mid Argyll, Kintyre and the Islands Economic Development Action Plan, 2015/16 (**Appendix 1**).

5. IMPLEMENTATION OF THE MID ARGYLL, KINTYRE AND THE ISLANDS EDAP

5.1 Following approval by the Area Committee, officers will work to implement the key actions as contained in the Mid Argyll, Kintyre and the Islands EDAP. It should be noted that given many of the actions will require partnership working with our Community Planning Partners, there may be a future need to integrate the area-based EDAPs, with the SOA Local and the other local community based plans, for example the LDP Community Plan, as appropriate. This proposed integration/simplification will be subject to a further report to the Area Committee.

6. CONCLUSION

6.1 Mid Argyll, Kintyre and the Islands Area Committee notes the content of the Mid Argyll, Kintyre and the Islands EDAP and approval is sought on taking forward this area-based EDAP as a working document for 2015/16.

7. IMPLICATIONS

7.1 The implications for the Mid Argyll, Kintyre and the Islands Area Committee are as outlined in **Table 7.1** below.

Table 7.1: Implications for the Mid Argyll, Kintyre and the Islands Area Committee	
Policy	The Mid Argyll, Kintyre and the Islands EDAP 2015/16 (and subsequent in-year plans) must align and adhere, as appropriate, to the overarching EDAP, 2013-2018, Local Development Plan and the SOA Local/SOA Delivery Plans.
Financial	The Mid Argyll, Kintyre and the Islands EDAP will ensure that the area's resources are allocated efficiently and effectively with regard to the economic development priorities and ambitions for Mid Argyll, Kintyre and the Islands. There will need to be annual consideration of best alignment between resources and priorities.

Table 7.1: Implications for the Mid Argyll, Kintyre and the Islands Area Committee (continued)	
Legal	All legal implications at project level will be taken into consideration.
HR	The Mid Argyll, Kintyre and the Islands EDAP priorities will be resourced in terms of staff time in the context of the Council's annual service planning process and through shared staff resource discussions with Community Planning Partners.
Equalities	The Mid Argyll, Kintyre and the Islands EDAP will comply with all Equal Opportunities policies and obligations.
Risk	If the Mid Argyll, Kintyre and the Islands EDAP for 2015/16 is not approved, then there will be no clear focus on or understanding of the economic development activities, and the associated resources, that will have the greatest beneficial economic impact for the area over the next three financial years.
Customer Service	The Mid Argyll, Kintyre and the Islands EDAP will provide internal and external customers with a clear articulation of the key priorities for developing the Mid Argyll, Kintyre and the Islands economy, thereby facilitating focus, effective resource planning and partnership working at the local level.

For further information contact:

Fergus Murray, Head of Economic Development and Strategic Transportation, tel: 01546 604293.
Ishabel Bremner, Economic Development Manager, tel: 01546 604375.

**Appendix 1: Mid Argyll, Kintyre and the Islands Economic Development Action Plan,
2015/16**

Mid Argyll, Kintyre and the Islands Economic Development Action Plan, 2015/16 (working document)

By 2024, Mid Argyll, Kintyre and the Islands will be:

- A **better connected and accessible place** with improved ferry services, road, rail, air and active travel links together with improved telecommunications networks and broadband coverage.
- A place of **outstanding natural and built heritage** with enhanced natural assets and green networks linking the Main Towns to the adjacent countryside and effective use of its key assets such as Kilmartin Glen Heritage and the Crinan Canal.
- A place that can offer a **wide range of housing choices** in places with modernised essential services and infrastructure with a focus on larger scale growth in Campbeltown, Lochgilphead/Ardrihaig, Tarbert, Bowmore and Inveraray.
- A **competitive place better connected to the global economy** – with thriving local communities that provide an incentive for businesses to locate to, particularly at the community owned Machrihanish Green Technologies Business Park and at the expanded Kilmory Strategic Business site together with major tourism developments at Tarbert, Craobh Haven and Machrihanish.
- A **greener place** with numerous community led smaller scale renewable energy projects and larger scale commercial off shore wind, wave and tidal projects that have helped grow the local and national economy.

Overview

This area is famous for historic sites such as Dunadd and Kilmartin Glen (the influence for the landscape in the Oscar winning film, *Brave*); the malt whiskies of Campbeltown, Islay and Jura; and is emerging as a key location for aquaculture, forestry and tourism with investments in golf and high quality accommodation. Also, the successful community buy-out of the Machrihanish Airbase has the potential to offer significant investment opportunities, such as the location for the European Spaceport.

With a mixed picture for population decline in this central part of Argyll, the main towns of Campbeltown and Lochgilphead/Ardrihaig perform a crucial role in delivering economic opportunities for the wider area. In particular, the main town of Campbeltown offers the potential for significant economic growth, through established and emerging industries such as tourism, forestry and food and drink. Furthermore Campbeltown/Machrihanish is an important national hub for the renewable energy industry with significant private and public investment and the harbour's proximity to the Irish Sea and Atlantic and nearby off-shore developments, such as the Sound of Islay Tidal Device. This potential could be better realised through better connectivity, such as the re-establishment of the vehicular ferry link to Northern Ireland for example. While still economically fragile, the thriving islands of Islay and Jura are also well placed to take advantage of the emerging off shore energy industry and continue to diversify their economic base as new opportunities present themselves. Elsewhere, there is also potential for sustainable economic growth given the area's outstanding natural, built and cultural environment with a focus on communities such as Tarbert, Gigha, Craobh Haven and Kilmartin Glen. There is also potential for supporting the sustainable growth of the well-established aquaculture industry, through both new developments within marine sites and associated hatcheries and processing.

Overarching Challenge, Actions and Success Measures for Mid Argyll, Kintyre and the Islands

The overarching challenge for the Mid Argyll, Kintyre and the Islands economy, aligned to the whole of Argyll and Bute, is to reverse the overall decline in population while rebalancing from aging to young/working age residents by achieving positive net migration. (Current projections suggest a decline of 14% of the Mid Argyll, Kintyre and the Islands population by 2037; with a forecast that the working age population will fall by 22%).

As noted above a key focus for the Mid Argyll, Kintyre and the Islands economy is the food and drink sector. This has been verified by the Compelling Argyll and Bute and its Administrative Areas study, July 2015, where there has been a positive change in the employment opportunities (up by 100, source Business Register Employment Survey (BRES), 2013) with regard to the food and drink sector over the period, 2009-2013 for the Mid Argyll, Kintyre and the Islands area.

A principal requirement for attracting labour from outside the region is the availability of affordable housing. It should be noted that Mid Argyll, Kintyre and the Islands has a much higher proportion of second homes than the national and regional average (which can drive up the cost of private houses) coupled with a good stock of vacant social rented housing, particularly in Campbeltown.

Therefore, for the 2015/16, there are **three** main overarching actions and success measures. These are:

- To undertake a **mapping of the food and drink industry** in the area, with input from the above study, the private sector and partner agencies, such as Highlands and Islands Enterprise and Scotland Food and Drink, to show where these employment opportunities are located and the skills requirements in order to fill such opportunities.
- A similar **mapping exercise** should also be undertaken for the **forestry sector**, with input from the Argyll and Bute Timber Transport group and relevant partner agencies.
- Using the evidence from the Compelling study, work with partners such as AITC in order to **promote the food and drink sector** in the area coupled with the tourism/heritage offering. In particular, focus should be given to the promotion of the remote rural island communities across the area.

Discrete actions and success measures which fit with and will contribute to the overarching issues are detailed below in the Mid Argyll, Kintyre and the Islands Economic Development Action Plan, 2015/16.

Competitive Mid Argyll, Kintyre and the Islands

Theme – A Competitive Mid Argyll, Kintyre and the Islands					
Business Growth					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
1.1.4, 1.7.1, CO1 & ET01	Thriving and successful groups within the Mid Argyll, Kintyre and the Islands area.	<p>Business Gateway Advisers and other appropriate Argyll and Bute Council staff to provide support and guidance to any potential groups in the Mid Argyll, Kintyre and the Islands area.</p> <p>To establish why the conversion rate of business start-up enquiries to actual starts differs between and within administrative areas.</p>	<p>Business Gateway to conduct a roadshow across the Mid Argyll, Kintyre and the Islands business community during 2015/16 to promote available business support.</p> <p>Undertake study to report on conversions rates for Mid Argyll, Kintyre and the Islands by March 2016.</p>	<p>Argyll and Bute Council: Business Gateway Team and Economic Development Manager.</p> <p>Argyll and Bute Council: Business Gateway: Senior Development Officer.</p>	<p>Mid Argyll, Kintyre and the Islands business community.</p> <p>Highlands and Islands Enterprise (HIE)</p>
Place: Town Centre/Heritage Regeneration in Mid Argyll, Kintyre and the Islands					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
2.6.1, CO11 & ET02	Regenerate our main town of Campbeltown building on the CHORD Programme and the Townscape Heritage Initiative in a manner that optimises sustainable economic growth.	<p>Expenditure of residual CHORD funding to conclude CHORD programme and support regeneration outcomes.</p> <p>Delivery of the outstanding priority projects within the Campbeltown Town Heritage Initiative (THI): Town Hall and Main Street/Cross Street.</p> <p>Develop and delivery Campbeltown CARS Round 6 (April 2015 to March 2020).</p>	<p>Completion of Campbeltown Berthing Facility May 2016.</p> <p>Completion of the THI projects: Town Hall and Main Street/Cross Street by November 2015.</p> <p>Construction works underway at 10-20 Longrow South (Campbeltown CARS priority building). To be completed by November 2015.</p>	Argyll and Bute Council: Projects and Renewables Manager.	Historic Scotland (HS); Heritage Lottery Fund (HLF) and HIE.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.

Place: Town Centre/Heritage Regeneration in Mid Argyll, Kintyre and the Islands (continued)					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
2.6.1, 1.3.1, CO11 & ET02, LDP Areas for Action (AFA) 12/1 and 12.5.	Regenerate the main towns of Ardrishaig (including the Crinan Canal) and Lochgilphead.	Preparation of an Investment Plan for Mid Argyll.	Identification of key priority projects within Mid Argyll which will feed into the Mid Argyll Investment Plan being developed by the Mid Argyll Chamber of Commerce (August/September 2015).	Mid Argyll Chamber of Commerce: Project Officer.	Argyll and But e Council (ABC) and HIE.
		Lochgilphead and Ardrishaig (including the Crinan Canal) identified as an Areas for Action within the Local Development Plan where a Charrette process will be developed during 2015/16.	Charrette/'Planning for Real' process developed in Lochgilphead during 2015/16.	Argyll and Bute Council: Development Policy Manager.	ABC; HIE and Scottish Canals.
		Preparation of Kilmory Industrial Estate Masterplan.	Completion of Kilmory Industrial Estate Masterplan, July 2016.	Private Sector: MacLeod Construction	ABC and HIE.
		Delivery of Dalriada Arts and Culture project.	Advance proposal for the delivery of the Dalriada Arts and Culture project on vacant land at Baddens, just outside Lochgilphead.	Dalriada Arts and Culture Group.	ABC and HIE
1.3.1, CO11 & ET02, AFA 13/1 and 13/2	Regenerate our key settlement locations: Inveraray, Bowmore and Tarbert.	Delivery of Conservation Area for Regeneration Scheme (CARS) in Inveraray.	Delivery of CARS five-year funding programme. Commencement of one priority building on site during 2015/16.	Argyll and Bute Council: Projects and Renewables Manager.	HS; Argyll Community Housing Association (ACHA) and HLF.
		Support Kilmartin Museum aligned to the CPP Single Outcome Agreement.	Resubmitted Stage 1 of Heritage Lottery bid in April 2015. Outcome of Stage 1 bid to be advised in July 2015. If successful will invited to submit a Stage 2 bid.	Argyll and Bute Council: Projects and Renewables Manager.	HIE and private sector.
		Regeneration of Bowmore.	Delivery of Phase 2 of the Bowmore Masterplan (10 affordable houses) by March 2016.	Argyll and Bute Council: Head of Planning and Regulatory Services.	ACHA and HIE.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.

Place: Strategic Sites					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
1.2.4, CO14 & ET03	Campbeltown/ Machrihanish (NRIP site) – promoting development of harbour and working with Machrihanish Airbase Community Company (MACC) Limited to realise potential.	Machrihanish Strategic Business Site. Submission of bid for European Spaceport at Machrihanish.	Argyll and Bute Council signs Spaceport consortium agreement with MACC 2015/16. Secure the European Spaceport for Machrihanish during 2015/16 (subject to external decisions).	Argyll and Bute Council: Head of Economic Development and Strategic Transportation.	HIE, Machrihanish Airbase Community Company (MACC) Ltd and Highlands and Islands Airports Limited (HIAL).
Sustainable Economic Assets: Priority One - Renewable Energy in Mid Argyll, Kintyre and the Islands					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
1.5.3, CO14 & ET03	Optimise the renewable energy potential for the benefit of Mid Argyll, Kintyre and the Islands, to ensure we have a thriving, sustainable renewable energy sector with well-developed local supply chains and community benefits.	Work with key stakeholders to ensure that potential renewable energy within Mid Argyll, Kintyre and the Islands is developed to promote sustainable economic growth. Scottish Islands Federation (SIF) in partnership with Argyll and Bute Council to support individuals and organisations on Gigha to develop an Island Sustainable Energy Action Plan through the SMILEGOV project.	Argyll and Bute Renewables Alliance (ABRA) to meet in May 2015 and September 2015. ABRA to focus on shaping proposals during 2015/16 to actively and proactively promote Campbeltown as a Renewables Hub. Community Renewables Seminar to be held in Lochgilphead, during 2015/16 – date to be confirmed. Preparation of an Island Sustainability Energy Action Plan for Gigha during 2014/15 and 2015/16 through the SMILEGOV project. Finalised for delivery by September 2015.	Argyll and Bute Council: Projects and Renewables Manager. Scottish Islands Federation: Chair of the Scottish Islands Federation.	HIE; ABRA and MAKI communities. HIE; ARBA; and Gigha community.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.

Sustainable Economic Assets: Priority Two – Tourism, Quality Food and Drink and Forestry in Mid Argyll, Kintyre and the Islands					
Tourism in Mid Argyll, Kintyre and the Islands					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
1.6.1, CO1 & ET01	Move industry up the value chain, extend season and improve profile and propositions.	Work with local and national partners to stimulate tourism investment across the Mid Argyll, Kintyre and the Islands area.	<p>Promotion of the Loch Fyne Viking Festival June 2015 linking up different communities across the Mid Argyll.</p> <p>Delivery of the Islay, Jura and Colonsay – tourism business survey with existing and non-members; leading to the production of a new member benefits statement and the development of a new website based on the Explore Argyll model.</p> <p>Liaison between Explore Kintyre and Gigha and Explore Campbeltown groups seeking to develop a board, website and membership.</p>	AITC: Freelance Development Agent for Mid Argyll, Kintyre and the Islands.	ABC and HIE
1.6.1, CO11 & ET02	Develop cruise ship market value chain across Argyll and Bute and improve profile.	In partnership with AITC, Argyll and Bute Council to develop a clear marketing proposition for Mid Argyll, Kintyre and the Islands for cruise ships companies, including cultural and leisure activities.	In partnership with AITC, Argyll and Bute Council to develop a clear marketing proposition for Mid Argyll, Kintyre and the Islands for cruise ships companies, including cultural and leisure activities.	AITC with Argyll and Bute Council: Freelance Development Agent for Mid Argyll, Kintyre and the Islands and the Council's Head of Economic Development and Strategic Transportation.	Cruise Scotland; Shipping Companies; Visit Scotland (VS) and Royal Yachting Association (RYA).
1.6.1, CO1 & ET01	Argyll Coastal Waters project delivery.	Argyll and Bute Council to work in partnership with AITC to continue to promote the Argyll Sea Kayak Trail during 2015/16	Delivery of Kayak Trail PR event at the Community Centre, Lochgilphead, on 23 rd June 2015.	<p>Argyll and Bute Council's Projects and Renewables Team: Senior Development Officer (Social Enterprise).</p> <p>AITC Development Agent for Mid Argyll, Kintyre and the Islands.</p>	STRAMASH.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.

Quality Food and Drink in Mid Argyll, Kintyre and the Islands					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
1.1.4, CO1 & ET01	Sustainable food and drink supply chain that adds value across all its key components, primary producers to processors, in order to generate growth and wealth for Mid Argyll, Kintyre and the Islands.	Promotion and provenance of Argyll and Bute meats.	Delivery of a Hill Farming Conference, September 2015.	Argyll and Bute Agricultural Forum: Development Officer.	ABC.
Forestry in Mid Argyll, Kintyre and the Islands					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
		<p>Thoughts – aligned to the overarching action with regard to mapping of the forestry sector?</p> <p>Innovative timber technology aligned to the renewables sector?</p>			

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.

Connected Mid Argyll, Kintyre and the Islands

Theme – A Connected Mid Argyll, Kintyre and the Islands					
Digital Connectivity/Utilities in Mid Argyll, Kintyre and the Islands					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
2.2.1, CO11 & ET02	Superfast broadband to 85% – 90% of the population by 2020.	Argyll and Bute Council will work closely with HIE to ensure the success of their digital infrastructure project across Mid Argyll, Kintyre and the Islands. Argyll and Bute Council will work closely with Community Broadband Scotland to ensure that communities receive the 2mbps broadband provision.	Argyll and Bute interests are safeguarded and the HIE project meets its targets for Argyll and Bute, including Mid Argyll, Kintyre and the Islands Maximise the £5 million funding available from Community Broadband Scotland. Progressing Giga+ Argyll in Colonsay, Islay, Jura and Craignish during 2015/16. Superfast broadband - Campbeltown and Lochgilphead in the summer of 2015.	HIE BT Project: HIE Director of Digital Highlands and Islands.	ABC; HIE; BT and Ofcom.
2.2.2, CO11 & ET02	Improved mobile phone signal quality and coverage levels throughout Argyll and Bute.	Identify the impacts of various mobile providers' development plans on coverage across Argyll and Bute. Develop plans with partner organisations to work with the industry to maximise coverage across Argyll and Bute.	Continue to influence mobile phone providers to upgrade coverage across Argyll and Bute, including Mid Argyll, Kintyre and the Islands.	Argyll and Bute Council: Projects and Renewables Manager.	HIE.
2.3.1, CO11 & ET02	Grid – Improvements to transmission network and resilience	Argyll and Bute Council communicates needs to the national grid. Hunterston to Carradale subsea cable link. Crossaig to Hunterston subsea cable (double circuit 220kV, 240MVA) in construction. Crossaig to Carradale 132kV overhead line rebuild in construction.	Through ABRA continue to influence the National Grid to increase capacity on the network. Completion of subsea cable link and associated onshore infrastructure by 2015.	Argyll and Bute Council: Projects and Renewables Manager.	National Grid; ABRA and SSE.

Transport Infrastructure: Road, Ports and Harbours/Ferries Transport in Mid Argyll, Kintyre and the Islands					
Road					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
2.1.2, CO11 & ET02	Road – upgrade and maintain council road network and for trunk roads (A82, A83).	Participation in working groups e.g. A83 Marketing Taskforce Group, Transport Scotland A83 Working Group and Argyll Timber Transport Group.	Roads asset planning and maintenance strategy aligned to the preparation of an Infrastructure Action Plan with the inclusion of the Mid Argyll Kintyre and the Islands area during 2015.	Argyll and Bute Council: Head of Roads and Amenity Services	Transport Scotland (TS); Argyll and Bute Timber Transport Group (ATTG); Regional Transport Partnership (RTPs); HIE and Argyll and the Isles Strategic Tourism Partnership (AISTP).
Port and Harbours/Ferries					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
2.7.4, CO11 & ET02	Realise greater economic development benefit from our ports and harbours and explore opportunities arising from Scottish Ferries Plan and safeguard Argyll and Bute Council's interests.	Argyll and Bute Council works with Transport Scotland to explore transfer of Council ferry services. Argyll and Bute Council to continue to work with CalMac Ferries Ltd and Transport Scotland to operate Campbeltown to Ardrossan ferry service pilot scheme.	Transfer of responsibility of Council operated ferry services to TS in 2015/16. Continuation of ferry service beyond the conclusion of the pilot scheme in 2015. Growth in passenger numbers by 5% during 2014/15.	Argyll and Bute Council: Marine Operations Manager.	Scottish Government; TS and CalMac Ferries Ltd.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.

Cycling and Walking					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
2.1.2, 2.1.4, CO11 & ET02	Improve cycling network across Argyll and Bute and improve active travel network, for example, Kintyre Way, Core Paths Plan, 2013.	Market and promote local cycle/walking routes through improved signage and maps for key Mid Argyll, Kintyre and the Islands towns.	Complete mapping project for Ardrishaig and Lochgilphead and active travel signage project for Campbeltown by March 2016. Undertake a feasibility study to investigate improved access to the Crinan Canal bank in Lochgilphead by March 2016.	Argyll and Bute Council: Strategic Transportation Manager.	TS; Sustrans and Scottish Canals.
Argyll and Bute Transport Connectivity and Economy Study					
Ref (SOA, CO & SO)	Outcome (by year 5+)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
2.1.2, CO11 & ET02	Integrated sustainable transport networks.	Assess the extent to which transport connectivity between the five main population and economic centres (Campbeltown, Dunoon, Lochgilphead, Oban and Rothesay), and to these from the Glasgow/Inverclyde area, has a real impact on businesses, service providers, and the potential for future economic growth. (Identifying problems). Consider the scope for major transformative investments in transport infrastructure to produce transformative economic impacts. (Identifying opportunities).	Completion of study by September 2015. Report to the Argyll and Bute Community Planning Management Committee, autumn 2015.	HIE: Senior Development Manager - Transport.	HIE Consultations with CPP (including ABC) and the private sector.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.

Collaborative Mid Argyll, Kintyre and the Islands

Theme – A Collaborative Mid Argyll, Kintyre and the Islands					
European Policy and Funding 2014-2020: Argyll and the Islands LEADER Programme					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
3.6.3, CO1 & ET01	Maximise European funding and Argyll and Bute's policy influence in order to promote sustainable economic growth and regeneration across Mid Argyll, Kintyre and the Islands.	Launch of the Argyll and the Islands LEADER programme, 2014-2020.	<p>Appoint LEADER Strategic Co-ordinator, July 2015 (based on indicative funding allocation provided by the Scottish Government).</p> <p>Appoint one LEADER Development Officer and one Compliance Officer, by end of September 2015.</p> <p>Delivery of 3 Argyll and the Islands LEADER awareness raising meetings and events across Mid Argyll, Kintyre and the Islands by end of December 2015.</p> <p>Final LEADER Local Development Strategy approved by the Scottish Government by October 2015.</p> <p>Preparation and development of a refreshed LEADER, 2014-2020 website by end of October 2015.</p> <p>Service Level Agreement between Argyll and Bute Council and the Scottish Government as Managing Authority approved and signed by November 2015.</p>	Argyll and Bute Council: Economic Development Manager and European Team.	Communities and businesses across Mid Argyll, Kintyre and the Islands.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.

European Policy and Funding 2014-2020: European Regional Development Fund – Business Gateway Local Growth Business Accelerator					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
1.1.4, CO1 & ET01	Maximise European funding and Argyll and Bute’s policy influence in order to promote sustainable economic growth for small to medium sized enterprises across Mid Argyll, Kintyre and the Islands.	Launch of Business Gateway Local Growth Business Accelerator strategic intervention under the European Regional Development Fund, 2014-2020.	<p>Marketing of Business Gateway Local Growth Accelerator strategic intervention – leaflets, press releases and online – further to launch (anticipated date 1 October 2015). (N.B. additional activity to core Business Gateway remit).</p> <p>Argyll and Bute Council area annual targets to the end of 2018:</p> <ul style="list-style-type: none"> • Specialist Advice: 12 businesses assisted with one to one advice. • Growth Grant: 12 businesses supported with grant funding. • Graduate Placement Service: 4 businesses supported with six to twelve month graduate placements. • Growth Workshops: 144 attendees at 24 workshops, 48 businesses assisted. • Regional Specific Entrepreneurial Support: 12 businesses assisted with advice, information or events. • Key Sector Support: 33 businesses assisted with advice, information or events. <p>Ongoing monitoring and reporting to Area Committee on a six month and yearly basis, with regard to the proportion of annual targets realised in Mid Argyll, Kintyre and the Islands.</p>	Argyll and Bute Council: Economic Development Manager and Business Gateway Team.	Mid Argyll, Kintyre and the Islands business community.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.

European Policy and Funding 2014-2020; European Social Fund – Enhanced Employability Pipeline					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
3.2.1, 3.6.7, CO1 & ET01	Maximise European funding and Argyll and Bute’s policy influence in order to promote sustainable employment opportunities for the long-term unemployed, particularly young people and inclusive growth across Mid Argyll, Kintyre and the Islands.	Launch of the Enhanced Employability Pipeline strategic intervention under the European Social Fund, 2014-2020.	<p>Delivery of Enhanced Employability Pipeline across Argyll and Bute further to launch (anticipated date late 2015).</p> <p>To support 181 unemployed and inactive participants with multiple barriers to enter education or training per annum across the Highlands and Islands part of Argyll and Bute until the end of 2018. A proportion of these will be in the Mid Argyll, Kintyre and the Islands area.</p> <p>Ongoing monitoring and reporting to Area Committee on a six month and yearly basis.</p>	Argyll and Bute Council: Economic Development Manager.	Members of the Argyll and Bute Employability Partnership.
Harness the Potential of the Mid Argyll, Kintyre and the Islands Community and Third Sector					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
3.6.3, CO8 & ET04	Harness the potential of partnership working and increase capacity to deliver sustainable communities.	Assist with the preservation of Dalintober Pier.	Assist the group with attracting funding for a feasibility study.	Argyll and Bute Council: Projects and Renewables Team, Senior Development Officer (Social Enterprise).	Local community groups.
		Assist with the redevelopment of Inveraray Community Hall.	Assist the group with attracting funding for a feasibility study.	Argyll and Bute Council: Projects and Renewables Team, Senior Development Officer (Social Enterprise).	Local community groups and businesses.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards

Harness the Potential of the Mid Argyll, Kintyre and the Islands Community and Third Sector (continued)					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
3.6.3, CO8 & ET04	Harness the potential of partnership working and increase capacity to deliver sustainable communities.	Argyll and Bute Council to administer the Stalled Spaces Scotland project further to providing 50% of the £20,000 funding pot. Grants of up to £2,500 are available for projects which have growing, healthy living or youth activity at their heart, and also propose to improve underused, vacant or derelict spaces within town centres on a temporary basis (i.e. one day event to years until such time a site can be redeveloped).	Report on the number of grants secured by the Campbeltown community by end of March 2016.	Argyll and Bute Council: Projects and Renewables Manager.	Architecture and Design Scotland and the Campbeltown community.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.

Compelling Mid Argyll, Kintyre and the Islands

Theme – A Collaborative Mid Argyll, Kintyre and the Islands					
Increase Profile of Mid Argyll, Kintyre and the Islands					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
1.3.1, 1.3.2, 1.3.3, CO1 & ET01	Increase the profile of the Mid Argyll, Kintyre and the Islands area to attract economically active new residents (individuals and families) inward investors and visitors (with a potential to locate to Mid Argyll, Kintyre and the Islands) in order to promote economic development and growth.	Creation of a Promotional Action Plan with input from local communities and employers.	<p>Completion of Compelling Argyll and Bute Administrative Areas study, by end of June 2015.</p> <p>Development of a detailed Promotional Action Plan for Mid Argyll, Kintyre and the Islands by October 2015, with a focus on the issues and challenges raised in the Compelling research.</p> <p>Launch of Compelling Mid Argyll, Kintyre and the Islands Action Plan by end of 2015.</p>	Argyll and Bute Council: Head of Economic Development and Strategic Transportation.	AITC, HIE and VS.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.

ARGYLL AND BUTE COUNCIL

Mid Argyll, Kintyre & the Islands
Area Committee

DEVELOPMENT AND
INFRASTRUCTURE SERVICES

5 August 2015

CHORD PROGRAMME – Actions from Internal Audit Report

1.0 EXECUTIVE SUMMARY

- 1.1 The findings of the Internal Audit Review of the CHORD Programme in February 2014/15 identified two areas for action, one relating to project governance and the other to do with managing risks. This report relates to the former action. The action relating to the latter has been implemented.
- 1.2 The above report stated that the current project governance arrangements do not fully comply with Prince 2 principles, the Council's agreed management methodology in respect of Project Board arrangements. Prince 2 stipulates that a project board should display four key characteristics namely authority, credibility, ability to delegate and availability.
- 1.3 The areas highlighted were the departure in 2013 of dedicated project and programmes board with governance responsibilities passed to the Area Committees and the Policy and Resources committee which have a wide ranging role in addition to their CHORD remit. Prince 2 states that the ideal number to sit on a Project/Programme Board is around three/four people.
- 1.5 The Audit report stated that the role of the Project Board to be communicated to Area Committees and additional training provided, if required.
- 1.6 Members to note contents of paper.

ARGYLL AND BUTE COUNCIL

Mid Argyll, Kintyre and the Islands
Area Committee

DEVELOPMENT AND
INFRASTRUCTURE SERVICES

August 2015

CHORD PROGRAMME – Actions from Internal Audit Report

2.0 INTRODUCTION

2.1 In February 2015 Internal Audit undertook an Audit Review of the CHORD Programme, the findings highlighted two areas for action, one in relation to project governance the other in the managing of risks of cross directorate projects. This report relates to the former action. The latter action has been implemented.

3.0 RECOMMENDATIONS

3.1 Members to note contents of paper.

4.0 DETAILS

4.1 The report stated that current project governance arrangements do not fully comply with Prince 2 principles which is the Council's agreed management methodology in respect of Project Board arrangements. Prince 2 stipulates that a project board should display four key characteristics namely authority, credibility, ability to delegate and availability.

4.2 The areas highlighted were the departure in 2013 of dedicated project and programmes board with governance responsibilities passed to the Area Committees and the Policy and Resources committee which have a wide ranging role in addition to their CHORD remit. Prince 2 states the ideal number to sit on a Project/Programme Board is around three/four people.

4.4 The Audit report stated that the role of the Project Board to be communicated to Area Committees and additional training provided, if required.

4.5 Outlined below is the governance arrangements agreed by the then Programme Management Board (now Policy & Resources Committee) in March 2009, which stated that projects will be managed in a PRINCE2 framework:

4.5.1 Reporting is by exception. In terms of the CHORD projects, when the project is outwith tolerances of +/- 10%, £10,000 (whichever is the greater) in terms of budget or 15 working days in terms of timescale.

- 4.5.2 Project Managers to report to their Project Board on at least a quarterly basis. The reports will highlight progress made versus plan, changed risks and budgetary matters;
- 4.5.3 A report is also triggered at key milestones (decision gates) to ensure that progress and the impact of each project on the programme's overall aim, benefits, risks and costs is tracked;
- 4.5.4 The agreed decision gates are:
- Completion of PID
 - During and on completion of Full Business Case (FBC)
 - During procurement process and prior to appointment of contractor
 - During construction phase
 - On conclusion of construction
 - Post-project review – following construction completion
 - Benefits realisation; and
- 4.5.5 Throughout the process and, in particular, at each of the decision gates the Project Boards should always be alert to the aim and objectives driving both the project and the programme:
- The project must still contribute to the project/programme aim and objectives
 - The risks must be able to be mitigated
 - The project is within budget
 - The project can lever the funds required to progress

As the FBC develops, if a project is no longer meeting these criteria a decision should be taken to terminate the project. The final decision about continuing with a project will rest with Policy & Resources Committee (formerly Programme Management Board) and the Council.

- 4.6 If the CHORD Project/Programme Boards fail to display the four key characteristics namely authority, credibility, ability to delegate and availability then there is a risk that the individual CHORD projects and the wider programme aims and objectives may not be met. However, given that two the five CHORD towns, Campeltown and Helensburgh have been delivered their projects within budget and are receiving positive feedback on the impact these projects are beginning to have on the economic regeneration of their towns the risk is currently deemed to be low – medium.
- 4.7 A copy of the Internal Audit Report is available on request.
- 4.8 Member development sessions for Project board members can be provided, if required.

5.0 CONCLUSION

- 5.1 Given the wider remit of Area Committees and the Policy and Resources committee, adhering to key characteristics /principles of Prince 2 project/programme boards is challenging and one which requires to be monitored.

6.0 IMPLICATIONS

6.1	Policy	The CHORD programme will be delivered based around the Office of Government Commerce (OGC) “Managing Successful Programme” methodology. Project management methodology will be based largely around PRINCE 2.
6.2	Financial	None
6.3	Legal	None
6.4	HR	None
6.5	Equalities	No equal opportunities implications.
6.6	Risk	As outlined in section 4.6
6.7	Customer Services	None.

Pippa Milne, Executive Director of Development and Infrastructure

29 June 2015

For further information contact: Helen Ford – CHORD Programme Manager,
Tel: 07879641415 email: helen.ford@argyll-bute.gov.uk

1. Overview

1.1. Overview of the CHORD Programme

<i>WHO:</i>	Argyll and Bute Council
<i>WHAT:</i>	an investment programme of more than £30million in physical infrastructure works
<i>WHEN:</i>	2009 – 2016
<i>WHERE:</i>	the five waterfront towns of Campbeltown, Helensburgh, Oban, Rothesay and Dunoon
<i>WHY:</i>	to assist in the regeneration and economic development of Argyll and Bute

1.2. Background

Waterfront and town centre regeneration is one of the key strategic outcomes of the Council's Corporate Plan. In 2007 the Council embarked on developing Outline Business Cases for five of its waterfront towns. The conclusion of this developmental work resulted in the Council agreeing to the investment of more than £30million to assist regeneration and economic development in Argyll and Bute.

The Outline Business Cases can be viewed online at:

<http://www.argyll-bute.gov.uk/moderngov/Published/C00000257/M00003360/Supp668dDocPackPublic.pdf>

All of the projects selected to be included in the CHORD portfolio of projects represent important and valuable contributions to the communities in which they are based. Irrespective of the economic and other benefits, all of the projects can be justified by reference to their contributions to the sustainability and growth of these important communities in Argyll and Bute.

2. Aim and Objectives of the Programme

The Council and its Community Planning Partners have put economic development at the centre of their ambitions and plans.

The foreword to the Single Outcome Agreement (SOA) notes, "*The key to the future in Argyll and Bute is to encourage and enable sustainable economic growth by seeking investment from government and private sector sources.*"

One of activities to achieve this goal is town centre and waterfront regeneration.

The Council's Corporate Plan contains four strategic objectives centred on the environment, the economy, social change and organisational development.

One of the outcomes with respect to the economy is town centre and waterfront regeneration.

Given the significance of town centre and waterfront regeneration in both the SOA and the Corporate Plan, it is important that the aim and objectives for the CHORD programme echo these.

CHORD programme aim:

Contribute to the creation of an attractive, well connected and modern economy.

CHORD programme objectives:

- *To improve the character, appearance and function of our towns for residents, visitors and investors.*
- *To make our towns places of economic vibrancy that create employment and prosperity for the residents of Argyll and Bute.*

All of the projects selected for the CHORD programme will play their part in the delivery of the programme aim. The projects will either contribute wholly or in part to the achievement of the programme objectives.

3. Portfolio of projects and anticipated benefits

The projects will be delivered in the context of the programme objectives for each town. Detailed benefits will be further developed in the benefits realisation plan.

3.1. **Campbeltown** – CHORD funding allocation = **£6.50** million

3.1.1. CN01 - Campbeltown Townscape Heritage Initiative

<i>WHAT:</i>	<ul style="list-style-type: none"> to generate improvements to Campbeltown's heritage and conservation sites, renewing and restoring historic buildings.
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3.1.2. CN02 - Campbeltown Berthing Facility

<i>WHAT:</i>	<ul style="list-style-type: none"> the development of improved berthing facilities in Campbeltown Loch, to position the facility for an improved market presence.
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3.1.3. CN03 - Kinloch Road Regeneration

<i>WHAT:</i>	<ul style="list-style-type: none"> to assist ACHA with their planned development of housing and community facilities. to relocate the Council's road depot to another site to facilitate the housing development proposed by ACHA. to investigate the potential for environmental improvement or renewal on underutilised land adjacent to the Council depot.
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3.1.4. Anticipated benefits for Campbeltown include:

- Improved character and appearance of the gateway to Campbeltown and the town centre.
- Increased turnover and employment in the commercial, retail and hospitality sectors and through new housing.

3.2. **Helensburgh** – CHORD funding allocation = **£6.66** million

3.2.1. HH01 - Helensburgh - Town Centre

<i>WHAT:</i>	<ul style="list-style-type: none"> to develop a more sustainable traffic management scheme in the town centre by reducing traffic through the main streets in the town centre, thus enhancing pedestrian movement, creating events space and a street-cafe culture. improved enforcement of parking regulations, pay-on-street parking, as well as improved cycling facilities.
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3.2.2. HH02 - Helensburgh - West Bay

<i>WHAT:</i>	<ul style="list-style-type: none"> to redevelop the West Bay Esplanade between Colquhoun Square and William Street, linking it to the town centre to create an environment suitable for leisure strolling with a string of
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	“event points” along the shore and for much better access by customers to the many and varied local shops, restaurants, cafes and bars on West Clyde Street.
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3.2.3. Anticipated benefits for Helensburgh include:

- Improved character and appearance of Helensburgh town centre and the West Bay esplanade.
- Increased turnover and employment in the retail and hospitality sectors.

3.3. **Oban – CHORD funding allocation £6.90 million**

3.3.1. OB01 - Oban Bay / Harbour

<i>WHAT:</i>	<ul style="list-style-type: none"> • to refresh the previously published Oban Action Plan and taking forward complementary initiatives that improve access; • to improve traffic flow within the town centre; • to reconfigure Oban Bay/Harbour to better meet the needs of users; • the development of a transport interchange for trains, buses and ferries, adjacent to and incorporating the existing ferry terminal.
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3.3.2. OB02 - Oban Development Road

<p>The Oban CHORD Project Board, and the CHORD Programme Management Board agreed that the Oban Development Road should be re-phased, with town centre management being pursued as the first phase. This decision was taken after discussion with partners, and in light of the current economic environment.</p> <p>The first phase will be considered alongside wider plans for Oban, including improvements to the harbour area and the improvement of traffic flow within the town centre.</p>

3.3.3. Anticipated benefits for Oban include:

- Improved character and function of Oban.
- Continued population growth.
- A more diversified and stronger economy.
- Increased retail turnover and margins.

3.4. **Rothesay – CHORD funding allocation - £2.40 million**

3.4.1. RY01 - Rothesay Townscape Heritage Initiative

<i>WHAT:</i>	<ul style="list-style-type: none"> • to generate improvements to Rothesay’s heritage and conservation sites, renewing and restoring historic buildings.
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3.4.2. RY02 - Rothesay Pavilion

<i>WHAT:</i>	<ul style="list-style-type: none"> • to restore the external and internal fabric of Rothesay Pavilion sympathetically to the original post modernist and Art Deco style.
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3.4.3. Anticipated benefits for Rothesay include:

- Improved character and appearance of Rothesay.
- Increased turnover and employment in the retail and hospitality sectors.

3.5. **Dunoon – CHORD funding allocation £8.30 million**

3.5.1. DN01 – Dunoon Waterfront

WHAT:	<ul style="list-style-type: none">• to deliver waterfront infrastructure that contributes to an attractive, vibrant and contemporary town centre.
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3.5.2. Anticipated benefits for Dunoon include:

- Improved character and appearance of Dunoon.
- Increased turnover and employment in the commercial, retail and hospitality sectors.
- Continued population growth.

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**MID ARGYLL, KINTYRE AND THE ISLANDS – AGENDA ITEM TRACKER
MAY 2015**

	Report Title	Officer/Contact	Date added to Tracker	Notes	Action Required
1.	Roads Issues & Roads Revenue Budget	Stewart Clark/Jim Smith	Ongoing	Regular attendance at Area Committee meetings with updates and revenue budget.	April AC – FQ3 October AC – FQ1 (FQ4 as addendum to FQ1) December AC – FQ2
2.	Area Scorecard	David Clements	Ongoing	Regular attendance at Area Committee meetings to report on scorecard.	April AC – FQ3 June AC – FQ4 August AC – FQ1 December AC – FQ2
3.	Item Tracker	Lynsey Innis	Ongoing	Regular updates at Area Committee meetings for noting and updating.	Future AC Meetings
4.	Secondary Schools – Performance and attainment		Ongoing	Scheduled attendance of Head Teachers at Area Committees to provide reports on performance and attainment.	February AC – Campbeltown Grammar School April AC – Tarbert Academy & Lochgilphead Joint Campus June AC – Islay High School
5.	Adult Care	Alison Hunter	Ongoing	<ol style="list-style-type: none"> 1. Regular updates at all future Business Day meetings.; 2. Update in respect of the newly implemented action plan (Homecare Strategy Group) 	<ol style="list-style-type: none"> 1. September 2015 BD 2. September 2015 BD

6.	MAKI Ferry Services	Fergus Murray	June 2013 AC	Regular Updates	October 2015 AC
7.	Defence Estates, Machrihanish/Machrihanish Airbase Development	Fergus Murray/Malcolm MacMillan (MACC Manager)		Regular updates required	Future meeting
8.	Scottish Water	Joanna Peebles		Annual presentation at Business Day with information on the 5 year Capital Programme and input into the development aspirations for A&B as a whole	Business Day meeting to be confirmed (Shona Barton to confirm timetable with Joanna Peebles)
9.	ACHA	Alistair MacGregor (Chief Executive – ACHA)	December 2013 AC	Annual Update	October 2015 AC
10.	Primary Schools - Performance and Attainment	Kathryn Wilkie	June 2013 AC	Annual Update - to include information on early years development	June 2016 AC
11.	Health and Social Care Integration Agenda	Integration Manager	August 2014 AC	Report to come to October AC and to be a regular report thereafter	Future AC
12.	Transport Scotland	Sean Clemie/Graham Edmond	October 2014 AC	Regular Updates	October 2015 AC
13.	Roads Issues	Jim Smith	May 2014 BD	Report from EDI Committee on the Area Roads split formula (The Chair confirmed that following conversation with the HOS, the report would be presented following the P&R Committee meeting)	Future BD Meeting (<i>following item calling at P&R Committee</i>)
14.	MAKI Economic Development Action Plan (EDAP) including Mid Argyll Regeneration Initiative	Ishabel Bremner	June 2013 AC	Discussion and endorsement	August 2015 AC
15.	New Campbeltown Grammar School	Michael Casey/Malcolm MacFadyen	August 2013 AC	Update report on detail of options and design	September 2015 BD

16.	Greenwood Inspection Report	Alison Hunter	October 2014 AC	Report to come to future Area Committee meeting once the follow up inspection has been undertaken	September 2015 BD
17.	Patient Transport Policy	Alison Guest (Assistant Locality Manager, NHS Highland)	June 2014 AC	Report to future AC when report finalised	Future AC
18.	Inveraray CARS	Audrey Martin/Feargal De Buiteleir	October 2014 AC	Report to come to future AC following submission of grant applications	Future AC
19.	Flooding in Campbeltown	Jim Smith/Stewart Clark	January 2015 BD	Report – clarity on funding issues and the possibility of further works in relation to kerbs being raised.	August 2015 AC
20.	Digital Infrastructure Update	Anna Watkiss	May 2015 BD	Report on where we are now with mobile coverage in local communities and further detail on the Scottish Government initiatives when rolling out broadband	October 2015 AC
21.	MAKI Development Management Update – Masterplans and Wind Farm	Peter Bain	March 2015 BD	Update report in respect of Planning Performance	September 2015 BD
22.	Community Payback Work Scheme	John Gilchrist	March 2015 BD	Written report only - providing information in relation to what works are being carried out within the Kintyre locality.	September 2015 BD
23.	Assessment of External Financial Request – Projects in the Mid Argyll area	Pippa Milne/Audrey Martin	May 2015 (PRS Committee)	Following enquiry from Councillor Philand regarding projects in the Mid Argyll area, ED of D&IS	<i>August 2015 AC – Following agreement with the Chair and Councillor Philand, Audrey</i>

				advised she would arrange for report to go to MAKI AC on this.	<i>Martin confirmed that this item is being covered under the MAKI Economic Development Action Plan (EDAP) including Mid Argyll Regeneration Initiative</i>
24.	Campbeltown Office rationalisation	Malcolm MacFadyen	May 2015 (Councillor Colville request)	Update of current position	September 2015 BD
25.	Dog Fouling	Pippa Milne/Tom Murphy	June 2015 AC	Report – highlighting the steps being taken to tackle the issue of dog fouling within the MAKI area.	August 2015 AC
26.	Consultation on Jura Ferry	Pippa Milne/Fergus Murray	June 2015 AC		September 2015 BD

MID ARGYLL, KINTYRE AND THE ISLANDS – ITEMS REMOVED FROM TRACKER

	Report Title	Officer/Contact	Date added to Tracker	Notes	Action Required
	Campbeltown CHORD Berthing Facility	Kirsteen MacDonald	March 2015 BD	Progress Reports	all AC Meetings

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